



WASHINGTON HISTORIC PRESERVATION COMMISSION
Regular Scheduled Meeting - Agenda
Tuesday June 3, 2014
7:00 PM

- I. Opening of the meeting**
- II. Invocation**
- III. Roll call**

IV. Old Business

V. Major Works, Certificate of Appropriateness

A. Major Works

1. A request has been made by the owner of 219 East Main Street to install a 6 foot high fence around the perimeter of the property and a 5 foot mechanical gate across the driveway of the property.
2. A request has been made the owner at 239 East Third Street to install a 6 foot wood privacy fence around the backyard.
3. A request has been made by the owner at 115 Van Norden Street to install a picket fence to the east side of the vacant lot adjoining property.
4. A request has been made by the owner at 227 East Second Street to demolish the existing rear addition and replace with a new sun porch/screen porch. Additionally, replace the existing western front door with a bay window to be more historically accurate. Also, replace current shingles with new at time of construction of rear porch.
5. A request has been made by the owner at 122 East Second Street to replace all windows in the house with new vinyl windows.
6. A request has been made by the owner at 143 North Market Street to install a privacy fence around the rear patio.
7. A request has been made by Beaufort County to replace window panes at the building located at 210 N. Market Street.
8. A request has been made by the owner of 118 N. Market Street to replace windows on the rear of the building.

Minor Works

1. A request has been made by the owner at 116 East 3rd Street (The Orr Lodge) to install a new roof on the shed at the rear. Roof will match Lodge roof.
2. A request has been made by the owner at 714 Eat Main Street to change out the air conditioning unit.
3. A request has been made by the owner at 216 Fleming Street to replace the existing split heat pump.
4. A request has been made by the owner at 624 West Main Street to replace the hand rails at the front steps on the sidewalk to what was there historically.
5. A request has been made by the owner at 331 East Main Street to install insulation in the walls of the house by exterior application.
6. A request has been made by the owner at 158 West Main Street to change out the existing heat pump for a similar unit.
7. A request has been made by Beaufort County to remove the shutters on the Beaufort County Library, located at 158 N. Market Street

VII. Other Business
Residential Grant Program – Scott Campbell

VII. Approval of Minutes – May 3, 2014

VIII. Adjourn

MAJOR WORKS

Ms. Elizabeth Sweatland

219 East Third Main Street

Install a Fence and Mechanical Gate

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 219 E. Main St.

Historic Property/Name (if applicable): Capt. James E Clark (1891)

Owner's Name: Elizabeth Sweatland

Lot Size: 56.00 feet by 136.63' feet.
(width) (depth)

Brief Description of Work to be Done:

- Install 6 ft. privacy fence across rear & side of property
- Install mechanical gate across driveway - 5 ft. at center sloping down on sides

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Elizabeth D. Sweatland
(Name of Applicant - type or print) 27889

219 East Main Street, Washington
(Mailing Address) (Zip Code)

5/15/14 (Date) (252) 975-0340 (Daytime Phone Number)

Elizabeth D. Sweatland
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.





REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 219 East Main Street has submitted a request to install a privacy fence at the rear of the property and a mechanical gate across the front of the driveway.

A request has been made by Elizabeth Sweatland to install a 6 foot privacy fence around the rear yard and a mechanical gate across the front of the driveway of the property located at 219 East Main Street. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mrs. Sweatland to install a fence and gate at the driveway of the property located at 219 East Main Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mrs. Sweatland to install a fence and gate at the driveway of the property located at 219 East Main Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design- Fences and Walls**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mrs. Sweatland to install a fence and gate at the driveway of the property located at 219 East Main Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls**.



ADDRESS: 219 E Main St

TAX PARCEL NUMBER: 5675-97-1455

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 148 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Terry K and Elizabeth Sweatland

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 1560

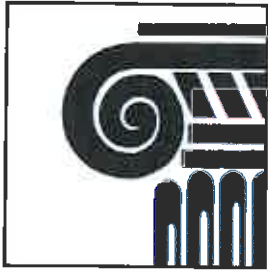
WINDOW STYLE: N/A Downstairs: 6/6

DOOR STYLE:

ROOF MATERIAL: Tin

DESCRIPTION: James E. Clark House. 1 story frame house with bracketed cornice, diagonal sheathing under porch, remodeled porch. Built between 1885-1891.

OTHER FEATURES: (i.e. fences, accessory buildings, etc.): Garage- 22 x 22



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 219 East Main Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 219 East Main Street to install a privacy fence on the property, as well as a mechanical gate across the driveway.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbreannan@washingtonnc.gov

Adjoining Property Owners: 219 East Main Street

- Vickie Dotson
620 Duck Creek Road
Washington, NC 27889
- Mary Fleming
31 Evanshire Dr.
Fredericksburg, VA 22406
- PJNB LLC
PO Box 267
Manteo, NC 27954
- Susan and David Connard Family Trust
226 East Main Street
Washington, NC 27889
- Dee Congleton
210 Water Street
Washington, NC 27889
- Richard Hodges
1537 Craig Street
Greenville, NC 27834
- EJF Land Trust
202 West Second Street
Bound Brook, NJ 28805
- Douglas Biddle
225 East Main Street
Washington, NC 27889
- Rebecca Franks
211 East Main Street
Washington, NC 27889
- Betty Lou Ingalls
PO Box 67
Washington, NC 27889
- Herman Gaskins
PO Box 933
Washington, NC 27889
- William Toller
224 East Water Street

Ms. Stacey Thalmann

239 East Third Street

Install Privacy Fence in Rear Yard

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 239 E. 3rd St.

Historic Property/Name (if applicable): _____

Owner's Name: STACEY THALMANN

Lot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

6 foot cedar wood privacy fence back yard.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

STACEY A. THALMANN
(Name of Applicant - type or print)

239 E. 3RD ST., WASHINGTON NC
(Mailing Address) (Zip Code)

5/14/14 252-402-5970
(Date) (Daytime Phone Number)

Stacey A. Thalmann
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

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REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 239 East Third Street has submitted a request to install a privacy fence at the rear of the property.

A request has been made by Stacey Thalmann to install a 6 foot privacy fence around the rear yard of the property located at 238 East Third Street. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Ms. Thalmann to install a privacy fence around the rear of the property located at 239 East Third Street . This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls.**

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Ms. Thalmann to install a privacy fence around the rear of the property located at 239 East Third Street . This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design- Fences and Walls.** I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Ms. Thalmann to install a privacy fence around the rear of the property located at 239 East Third Street . This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls.**



ADDRESS: 239 E 3rd St

TAX PARCEL NUMBER: 5675-98-7175

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 416 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Stacey A Thalmann

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 1277

WINDOW STYLE: upstairs: 1/1 downstairs: same

DOOR STYLE: 6 Panel-Colonial

ROOF MATERIAL: Asphalt Shingle

DESCRIPTION: Similar to # 415.

OTHER FEATURES: (i.e. fences, accessory building, etc.):



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 239 East Third Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 239 East Third Street to install a privacy fence in the rear yard of the property.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbrennan@washingtonnc.gov

Adjoining Property Owners: 239 East Third Street

- Theresa Nielson
3678 Oakwood Dr.
Longmont, CO 80503
- Dianna Norman
214 N. Harvey Street
Washington, NC 27889
- Alton Lassiter
224 N. Harvey Street
Washington, NC 27889
- Paulette Snow
226 N. Harvey Street
Washington, NC 27889
- Ragalia Properties
206 Worthington-Warren Rd.
Stokes, NC 27884
- Louise Farris
PO Box 501
Washington, NC 27889
- Frederick Roberson
402 Broad Creek Dr.
Washington, NC 27889
- Linyear Woolard Heirs
135 Cremona Dr.
Newport News, VA 23608
- Jose Gonzalez
228 East Second Street
Washington, NC 27889
- Joshua Stiles
232 East Second Street
Washington, NC 27889
- Joseph Wilberscheid
424 East Second Street
Washington, NC 27889

- **Whiting Toler**
238 East Second Street
Washington, NC 27889
- **Floyd Brooks**
558 Barwick Drive
Washington, NC 27889
- **Caroline Cutler**
1912 Bingham Ct.
Myrtle Beach, SC 29588

Mr. Gregory Purser

115 Van Norden Street

Install Picket Fence around Vacant Lot

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 115 Van Norden St.

Historic Property/Name (if applicable): _____

Owner's Name: Gregory A. Purser

Lot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

Touch up paint on house & out buildings
wood replacement on out buildings
Add picket fence to east side of
vacant lot joining property.

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Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Gregory A. Purser
(Name of Applicant - type or print)
P.O. Box 609 27817
(Mailing Address) (Zip Code)
5-12-14 252-495-2639
(Date) (Daytime Phone Number)
Gregory A. Purser
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

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REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 115 Van Norden Street has submitted a request to install a picket fence on the east side of the vacant lot adjoining the property.

A request has been made by Gregory Purser to install a picket fence on the east side of the vacant lot adjoining the property. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Purser to install a picket fence at the east side of the vacant lot on the property located at 115 Van Norden Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Purser to install a picket fence at the east side of the vacant lot on the property located at 115 Van Norden Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design- Fences and Walls**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Purser to install a picket fence at the east side of the vacant lot on the property located at 115 Van Norden Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls**.



ADDRESS: 115 Van Norden St

TAX PARCEL NUMBER: 5675-78-2689

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 628

NON-CONTRIBUTING NUMBER:

CURRENT OWNER: James Leach

FLOOD ZONE: No

SQUARE FOOTAGE OF STRUCTURE: 2892

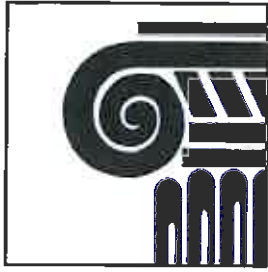
WINDOW STYLE: upstairs: 1/1 downstairs: same

DOOR STYLE: 4 lite/ 8 panel

ROOF MATERIAL: Asphalt Shingle

DESCRIPTION: 2 Story late 19th, early 20th Century plain frame house with wide eaves, simple molded trim.

OTHER FEATURES: (i.e. fences, accessory building, etc.):



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 115 Van Norden Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 115 Van Norden Street to install a picket fence to the east side of the vacant lot adjoining the property.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbrennan@washingtongov.gov

Adjoining Property Owners: 115 Van Norden Street

- David Harrison
119 Van Norden Street
Washington, NC 27889
- Scott Sipprell
129 Van Norden Street
Washington, NC 27889
- Charles Major
404 West Main Street
Washington, NC 27889
- Kimberly Melk
412 West Main Street
Washington, NC 27889
- James Duncan
PO Box 609
Chocowinity, NC 27817
- Archibald Jennings
328 West Main Street
Washington, NC 27889
- Fred Larsen
316 West Main Street
Washington, NC 27889
- Bagwell Realty Beaufort
PO Box 1901
Greenville, NC 27835

Mr. Ambrose Lewis

227 East Second Street

**Demolish Rear Addition, Construct new
Sun Room/ Screen Porch, Convert Door to
Window and Install New Roof Shingles**

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 227 East Second Street

Historic Property/Name (if applicable): Tom Carawan House

Owner's Name: Ambrose Lewis and sister, Diane Lewis

Lot Size: 53 feet (width) by 213 feet (depth)

Brief Description of Work to be Done:

1. Remove the additions to the rear of the original as-constructed-house that are under cover of the metal roof that slopes from North to South (rest of the house has asphalt shingle roofing). Construct a new screen porch/sunroom to replace the demolished additions.
2. Replace roofing shingles with an upgraded architectural style shingle.
3. Replace the Westernmost of the two front entry doors with window of a style, size and look to match the other front facing windows on the house.

(see attached narratives and photographs for more information about the above requests)

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

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ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Ambrose B. Lewis and Diane M. Lewis
(Name of Applicant - type or print)

2100 Whisperwood Glen Lane Reston VA 20191
(Mailing Address) (Zip Code)

May 13 2014 (Date) (571) 263-6387 (Daytime Phone Number)

Ambrose B. Lewis / Diane M. Lewis
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

**APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS
227 EAST SECOND STREET – THE TOM CARAWAN HOUSE**

1. The existing additions appear to be a mix of new space, old rear porch and deck(s), the end goal is to provide a new enclosed rear screen porch/sunroom with exterior and roof to match the front of the house as closely as possible and plans for that project will be submitted for approval at a future Historic Preservation Commission meeting for approval if required or requested. After the additions are removed, the rear of the house will provide access to the crawl space for structural stiffening, rewiring to meet code and piping upgrades to the patchwork plumbing system. Once the crawlspace repairs are completed the new rear screen porch/sunroom will be constructed with floor level to match the first floor level of the original house as a future ADA consideration for the new occupants, my sister and I, who plan to live there well into our retirement. Screen porch/sunroom design will include a new rear deck and a patio. Photographs showing areas to be removed are attached.
2. Replace the light weight 3 tab asphalt roofing shingles with a heavy duty more visually appealing architectural style roofing shingle which would also cover the roof of the proposed new screen porch/sunroom. Rather than put back a flat sloping roof like the existing metal one, our intention is to extend the current lower level peaked roofline to cover the proposed new screen porch/sunroom addition. We believe that we have the option to replace the existing shingles in kind without a COA and we're not sure what our total house renovation project budget will be yet but we would like to consider an upgrade if we can afford it. I do not know what brand, style and color of shingle we would propose to the commission at this time so we would defer this COA application to the July or August meeting.
3. There are currently two front doors to the house at 227 E 2nd St and we would like to have the option to replace the front door to the West with a window to match those on the bay window. I'm not sure but I suspect that that is the way the house was originally constructed.



Note ① Remove house additions covered by metal roof that abuts to rear wall under adjacent to remain asphalt shingled roof (reference to all three pictures)

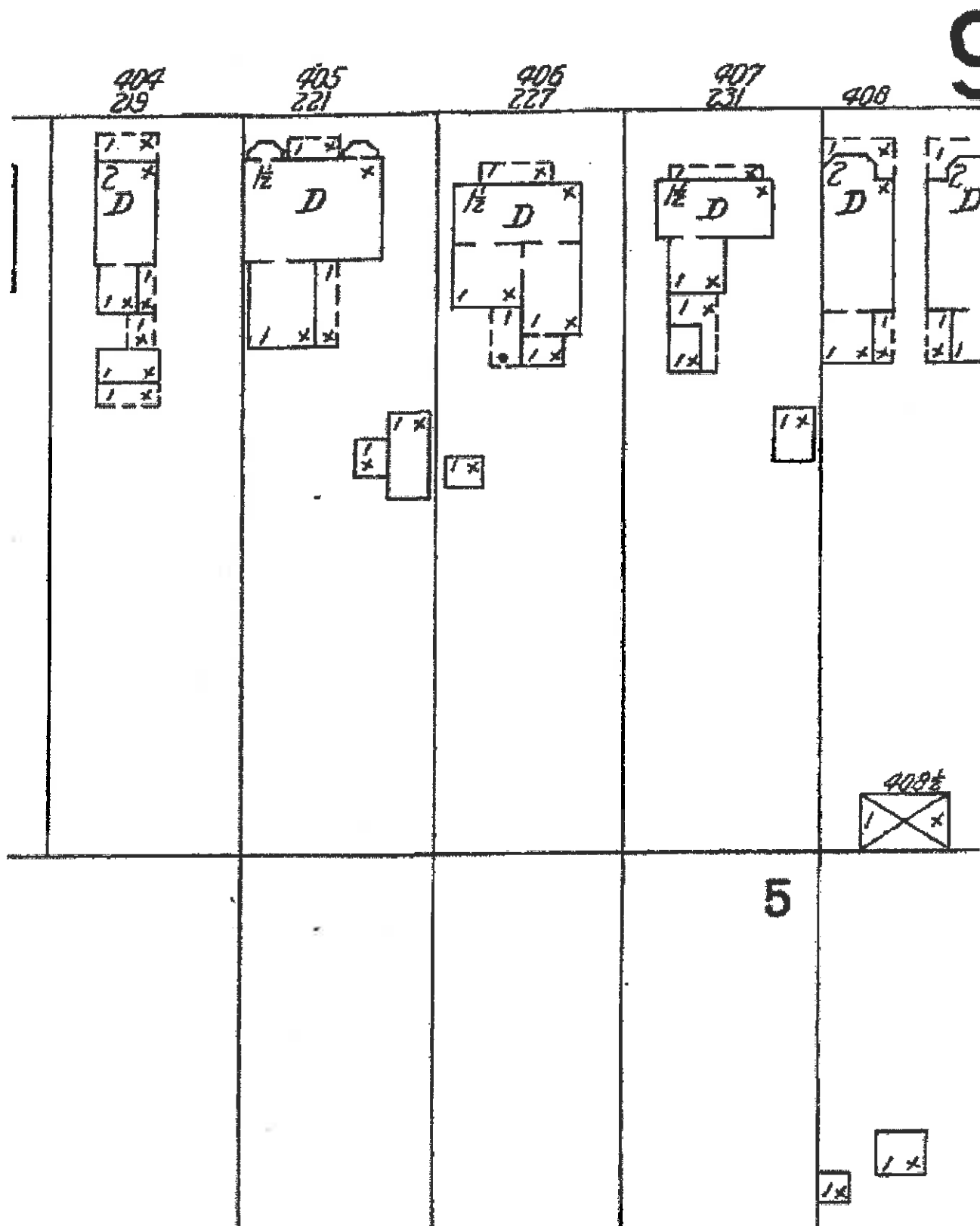


1 see note on 1st picture.

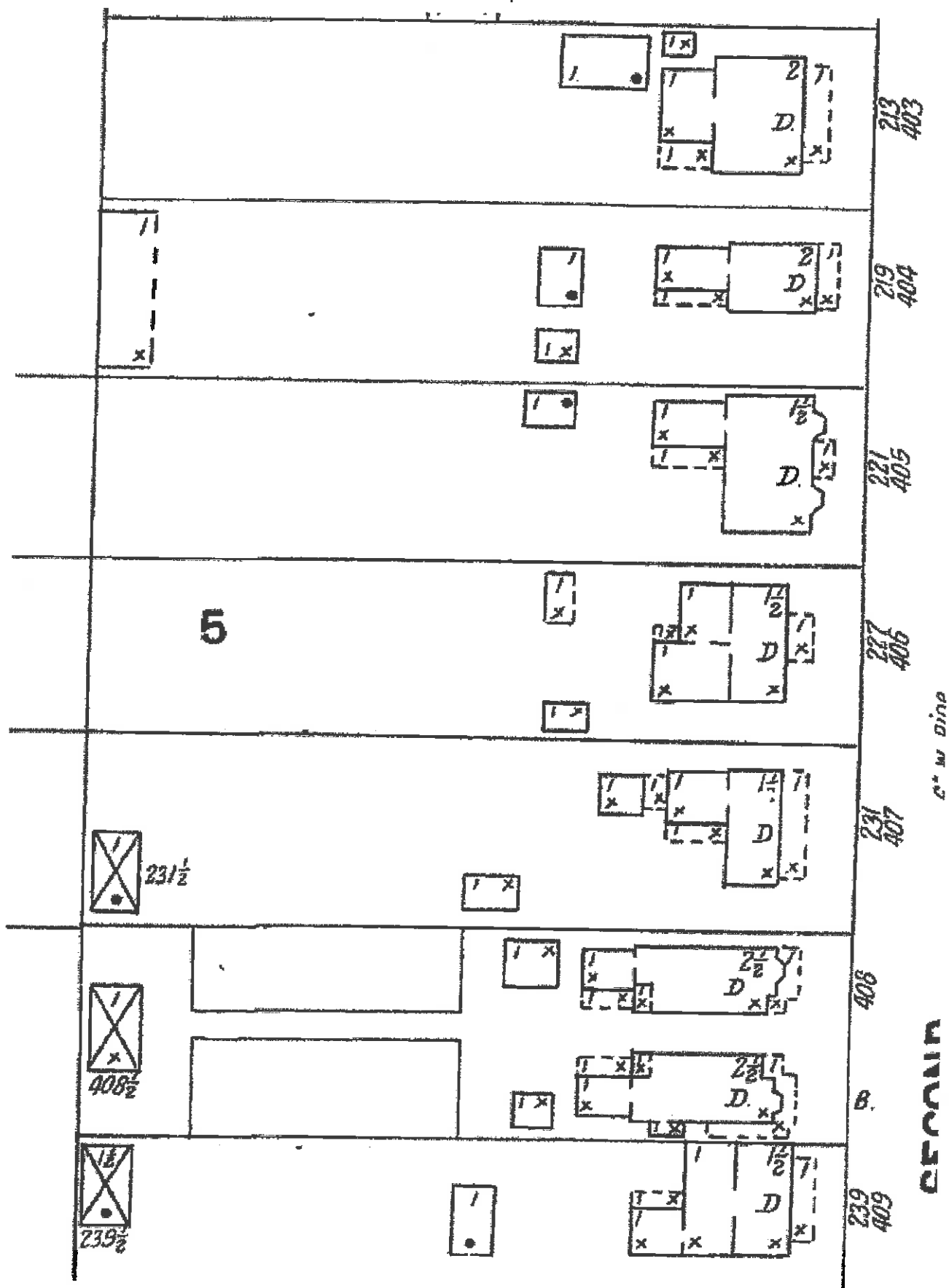


① see note on 1ST picture

September 1901

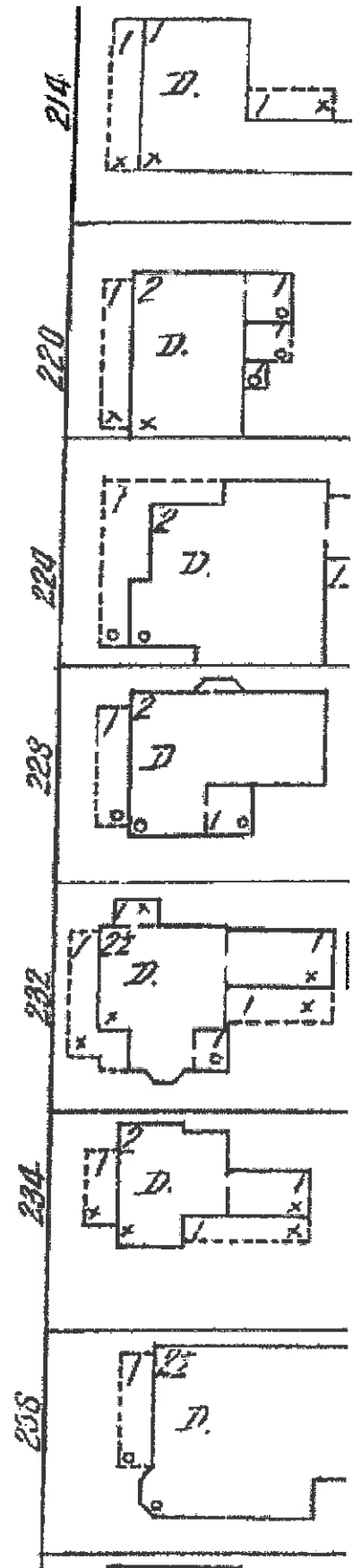
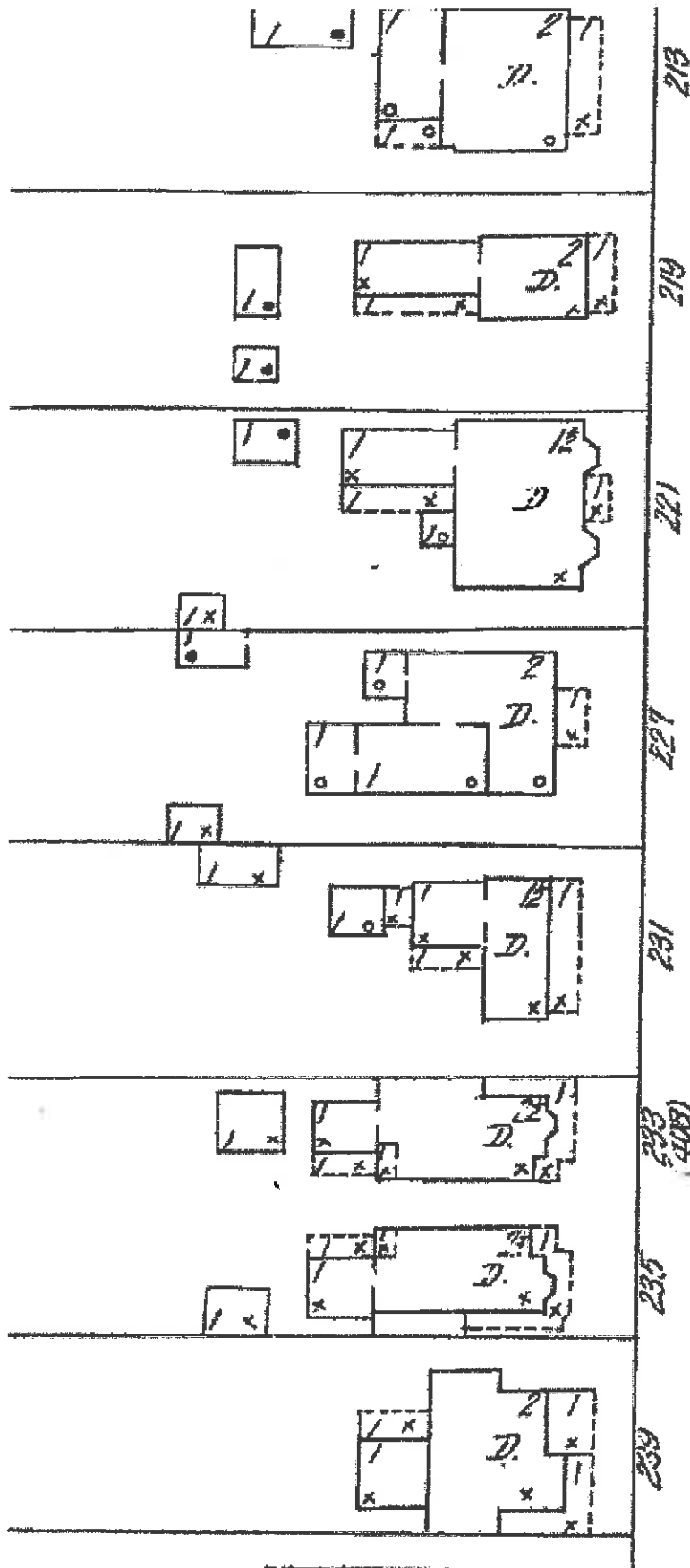


February 1904



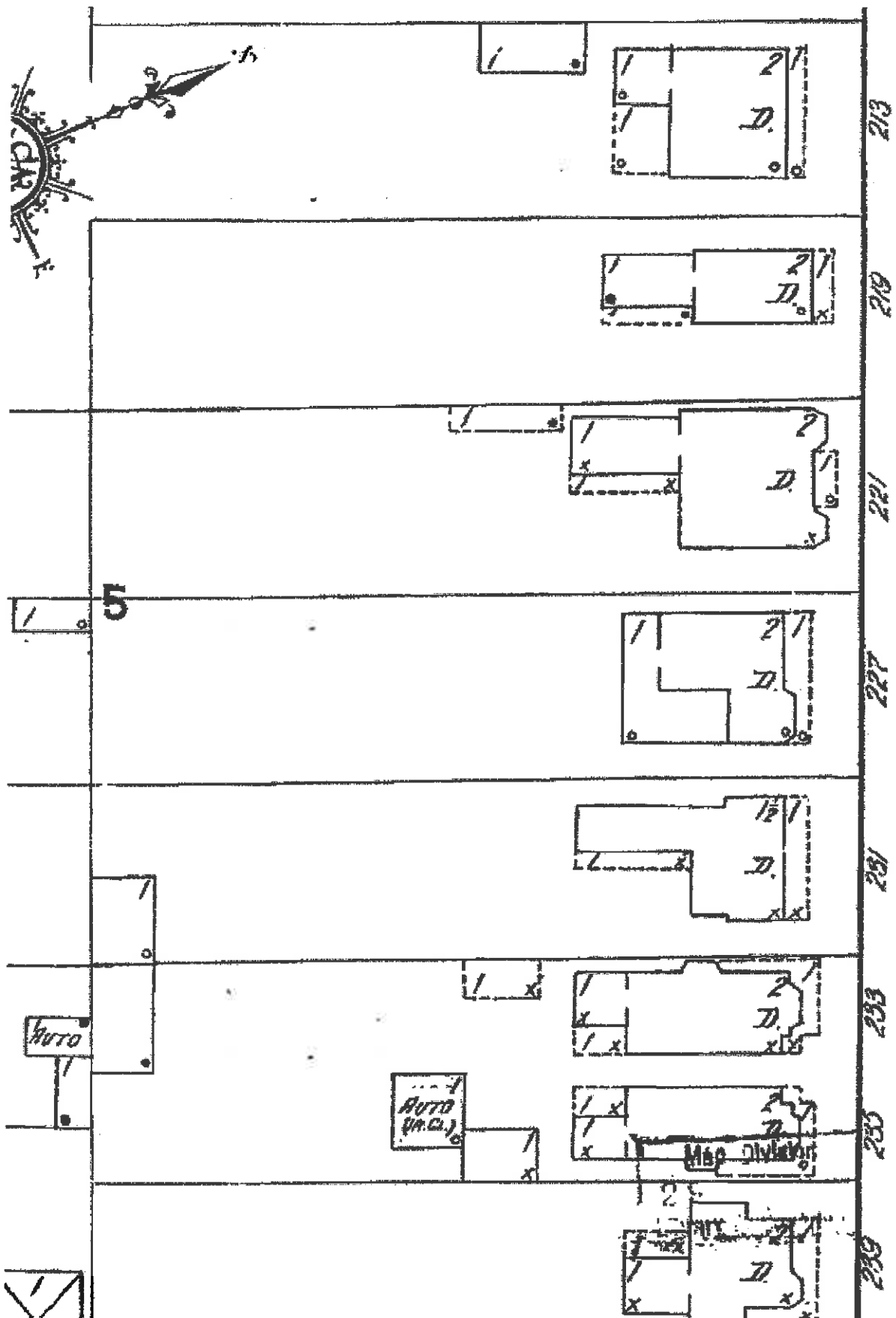
February 1911

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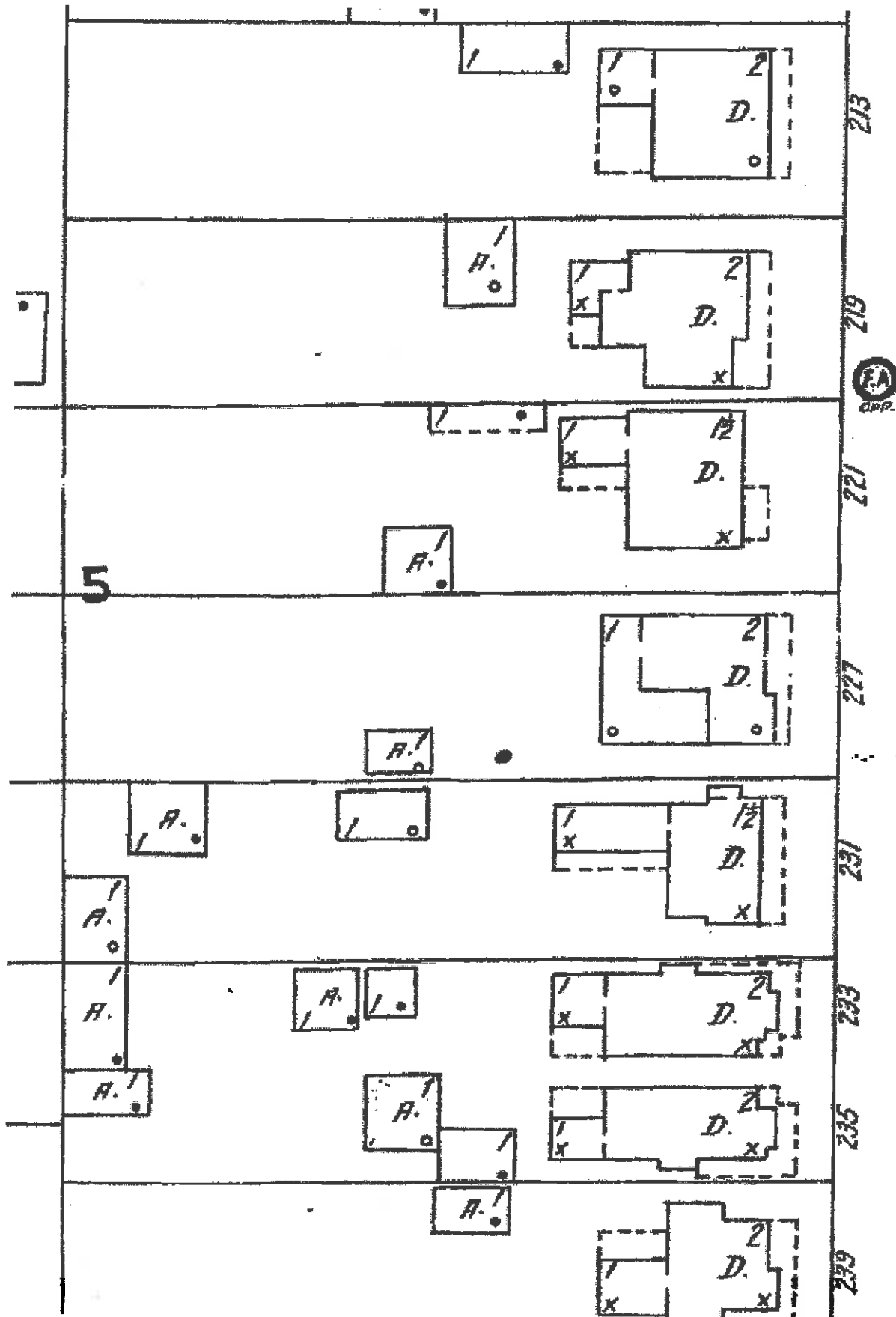


August 1916

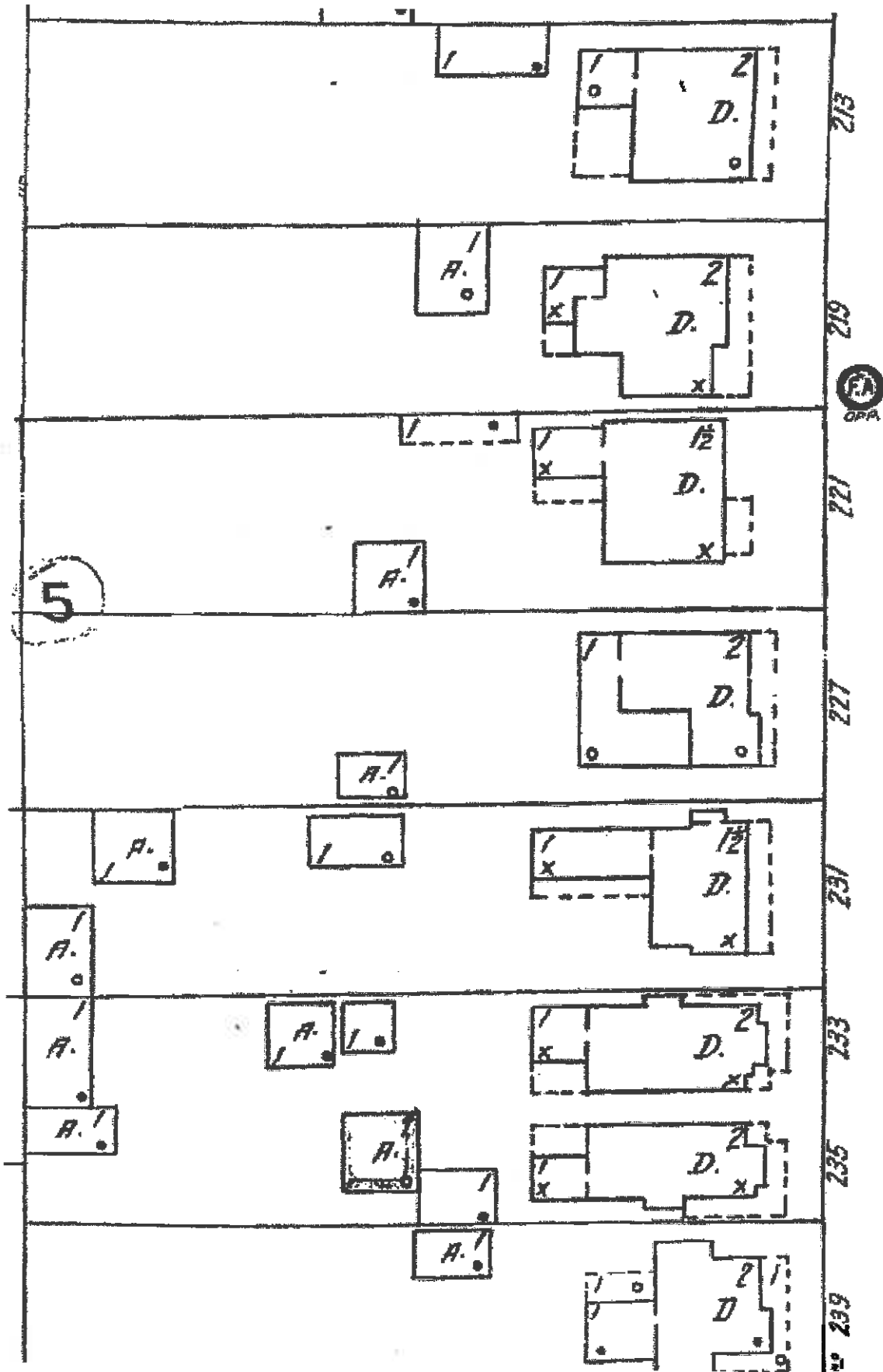
Page 1 of 1



April 1924



October 1943



REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 227 East Second Street has submitted a request to demolish the rear addition of the house to construct a new porch, as well as turn a door to a window. Additionally, they plan to change out the roof shingles.

A request has been made by Ambrose Lewis and Diane Lewis to demolish the rear addition of the property and construct a new porch. Also, plans call to enclose a front door and turn it to a window and replace the existing roof shingles with new shingles. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Lewis to demolish the rear addition to construct a new porch addition, enclose a front door to make a window and change out the roof shingles on the property located at 227 East Second Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.6 Changes to Existing Buildings**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Lewis to demolish the rear addition to construct a new porch addition, enclose a front door to make a window and change out the roof shingles on the property located at 227 East Second Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.6 Changes to Existing Buildings**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Lewis to demolish the rear addition to construct a new porch addition, enclose a front door to make a window and change out the roof shingles on the property located at 227 East Second Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.6 Changes to Existing Buildings**.



ADDRESS: 227 E. 2nd Street

TAX PARCEL NUMBER: 5675-97-4738

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 354 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Peter and Antoni Oser

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 3254

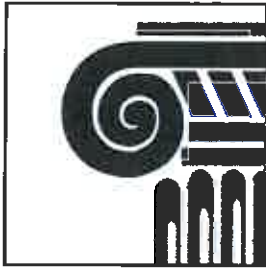
WINDOW STYLE: upstairs: 6/1, 1/1 downstairs: 1/1

DOOR STYLE: 4 Panel

ROOF MATERIAL: Asphalt Shingle

DESCRIPTION: Tom Carawan House – 2 story late 19th century frame house. Wide porch, bay window, turned porch posts and balusters. Carawan was a carpenter.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Bed and Breakfast



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 227 East Second Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 227 East Second Street to demolish the existing rear addition and construct a new sun room/porch addition. Also, the owner plans to change out one existing front door for a window.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbrennan@washingtongov.com

Adjoining Property Owners: 227 East Second Street

- Kenneth Mooring
221 East Second Street
Washington, NC 27889
- St. Peters Episcopal Church
101 North Bonner Street
Washington, NC 27889
- Kenneth Crowley
605 Deluth Street
Durham, NC 27705
- Petra Chambers
235 East Second Street
Washington, NC 27889
- Walter Fuldner
239 East Second Street
Washington, NC 27889
- Alton Ingalls
PO Box 67
Washington, NC 27889
- Susan And David Lonnard Trust
226 East Main Street
Washington, NC 27889
- Donald Morrissey
26 Red Canoe
Plymouth, MA 2360
- Vickie Dotson
620 Duck Creek Road
Washington, NC 27889
- Douglas Cutler
238 East Main Street
Washington, NC 27889

Ms. Sherri Dean

122 East Second Street

**Replace Existing Windows with New
Windows**

A.4.2

CITY OF WASHINGTON
HISTORIC PRESERVATION COMMISSION
APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Date May 13th, 2014

Fee _____

A: Information on Structure Under Consideration

Address: 122 East 2nd Street

Current Owner: Sheri Dean

Tax Parcel Number: 0371

This document does not constitute the issuance of a Building Permit. It is the responsibility of the applicant to obtain all necessary permits before commencing work. Contact the Inspections Dept. at 975-9383. Has a Building Permit been obtained? YES _____ NO XX N/A _____.

B: Information on Person Making Application

Name: Sheri Dean

Address: 122 East Second Street

City: Washington, NC 27889 State: _____ Zip: _____ Phone: 252-940-0475

C: Proposed Changes to Structure

I (We) respectfully request a Certificate of Appropriateness be issued in accordance with the City of Washington Zoning Ordinance for the following reason: (details of the proposed project)

I would like to replace all but one window in my home. (The window not being replaced is a unique window, photo attached, that is one solid pane, no sashes, etc.) 22 windows in total should be replaced. The wood is rotting, some don't raise do to paint, rust, and rot. Some windows raise but don't stay up unless propped up. Some don't match the others. (Someone must have replaced a few but not all so some are newer than others.) Some of the newer ones don't close all the way. My electric bills are outrageously high, so I asked the electric company to come over and they noticed the disrepair and condition of the windows. Then I hired two window experts to come over and both confirmed the windows are so old and in such poor condition, it's like "having holes in my walls where the cool or warm air just goes out."

D: I (We) understand approved requests are valid for one year.

Note: Applicants, and/or their agents or parties of interest are prohibited from any contact in relation to this matter with Historic Preservation Commission members prior to the public hearing.

FOR OFFICE USE ONLY:

ACTION	DATE
<input type="checkbox"/> Approved	_____
<input type="checkbox"/> Approved with Conditions	_____
<input type="checkbox"/> Denied	_____
<input type="checkbox"/> Withdrawn	_____
<input type="checkbox"/> Staff Approval	_____

Respectfully Submitted,

Sheri E. Dean

Signature

May 20th, 2014

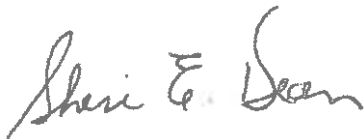
City of Washington
Historic Preservation Commission

Attached is my application for a window replacement project at 122 E. 2nd Street, Washington, NC. Because of rotting wood, torn screens, miss-matched windows, windows that don't work, windows that don't stay up, and losing money in electric bills, it's apparent they need replacing.

There will be a total of 22 windows replaced. (Three windows are unique to the house so will not be replaced.) I have attached photos showing the current condition. I will be using a local company for this project – Washington Replacement Windows – Butch Weston lives in town, knows the historic guidelines, and has over 30 years in window replacement experience, etc. (description attached).

I would like to replace all the windows with vinyl, not wood. I will be going with Moss Windows out of Charlotte, NC (description attached). I chose vinyl over wood because wood will only rot over time, cost nearly double, and wood windows need painting or sealing, not just at the time of installation, but throughout their lifetime. Painting wood windows is a very exacting task and needs to be done frequently. The vinyl windows will come with 20 years warranty, and look in detail and size as the same windows now in the home. Replacing the windows will add value to the home while not detracting the integrity.

Thank you.

A handwritten signature in cursive script, reading "Sheri E. Dean".

Sheri Dean
(252) 940-0475



Moss Windows 3500/3600 Double Hung

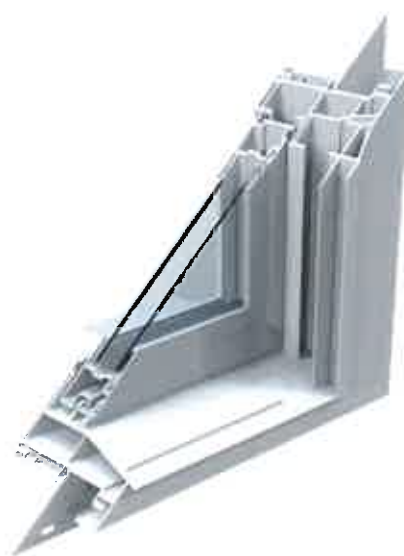
You will find only the finest quality in the
3500 Replacement/3600 New Construction Double Hung

Features and Benefits

- All-welded sash and frame
- Multi-chambered construction provide thermally efficient air pockets
- High performance glass options provide added energy efficiency
- Full weather-stripping to keep the wind and weather outside
- Aluminum reinforced sash
- Interlock meeting rails for extra security
- Maintenance-free vinyl extrusions
- Available colors: White, Beige, and Clay
- Grid options: 7/8" Flat, 5/8" Flat, 1" Profile
- WOCD (Window Operating Control Device) Latches to meet ASTM F2090-10
- Pro-Latch Auto Lock available with optional ADA lock



New Construction with Nail
Fin and "J" Channel (Shown
Below)



Performance Ratings

Thermal

	<u>U-Factor</u>	<u>SHGC</u>	<u>Grids</u>
Low E	0.33	0.30	No
Low E	0.33	0.27	Yes
Low E Argon	0.29	0.29	No
Low E Argon	0.29	0.27	Yes

Structural

test size 40" x 63" - DP50

test size 44" x 75" - DP40

Air - .10cfm/ft² Water - 7.50 psf

CONTRACTOR:



Replacement Windows Washington NC can help you to lower your utility bills, increase the comfort of your home, and enjoy the freedom of maintenance-free windows! Inefficient home windows contribute mightily to your huge utility bills every month. Even one poorly insulated window is equivalent to having a softball sized hole right in the living room wall of your home. Imagine what the effects of 10-15 inefficient windows are on your utility bills! **Window replacement can cut utility losses by 20%-30%.**

Replacement Windows Washington NC offers you the best, most affordable, energy efficient windows and premium replacement windows in the Washington NC/Greenville NC area.

Hello,

My name is Butch Weston. I was born and raised in Washington, NC. Having lived here for over 50 years, I am intimately familiar with the Washington/Greenville area.

I have over 30 years experience in the home remodeling and new home construction business. I have always been a "hands-on" contractor, doing the majority of all the carpentry work on all my projects. After 30 years of being a contractor/remodeler, I have decided to concentrate my efforts on providing Beaufort County and Pitt County with affordable, high quality replacement windows.

Why? Because so many of my customers complained to me that the cost of installing replacement windows seemed sky high. After researching the local market I discovered that they were exactly right!

REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 122 East Second Street has submitted a request to replace their current windows with new vinyl replacement windows.

A request has been made by Sherri Dean to replace 22 windows with new vinyl windows on the property located at 122 East Second Street. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Ms. Dean to install new windows on the property located at 221 East Second Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Changes to Existing Buildings – Windows and Doors**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Ms. Dean to install new windows on the property located at 221 East Second Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Changes to Existing Buildings – Windows and Doors**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Ms. Dean to install new windows on the property located at 221 East Second Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Changes to Existing Buildings – Windows and Doors**.



ADDRESS: 122 East 2nd Street

TAX PARCEL NUMBER: 5675-98-0371

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 282 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Sheri Dean

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 2088

WINDOW STYLE: upstairs: 6/6 downstairs: same

DOOR STYLE: 4 lite/2 panel

ROOF MATERIAL: Tin

DESCRIPTION: Fulford house – Large 2 ½ story early 20th century frame house with hipped dormer, wide, wrap around porch, Doric-type porch posts, molded detail.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Shelter- 16 x 18



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 122 East Second Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 122 East Second Street to replace the current windows with replacement vinyl windows.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbrennan@washingtontnc.gov

Adjoining Property Owners: 122 East Second Street

- Kevin Cherry
3232 7th Ave, NE
Washington, DC 20017
- Nickel and Dime Properties
128 Abbey Lane
Washington, NC 27889
- Friedman Properties
401 Moss Landing
Washington, NC 27889
- Fortescue Investment Group
444 Steward Parkway
Washington, NC 27889
- Matthew Wagner
127 Headwaters Drive
Hampstead, NC 28443
- Don Stroud, Jr.
127 East Second Street
Washington, NC 27889
- J. Whit Blackstone
222 Stewart Parkway Suite 204
Washington, NC 27889

Roger Meyland

143 North Market Street

**Install A Privacy Fence Around the Rear
Patio**

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission

Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 143 N MARKET STREET Washington NC 27889

Historic Property/Name (if applicable): _____

Owner's Name: _____

Lot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

Construct a wooden privacy fence 6' tall around
cement patio area. Three sides butting up
to rear of building 36' x 24' x 36' with
a gate on one of the 36' sides.
See Attached Photos of fences on nearby properties

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

ROGER MEYLAND
(Name of Applicant - type or print)
156 W Main Str Suite 201
(Mailing Address)
WASHINGTON NC 27889 (Zip Code)
4-27-44 252 947 1057
(Date) (Daytime Phone Number)
Roger Meyland
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

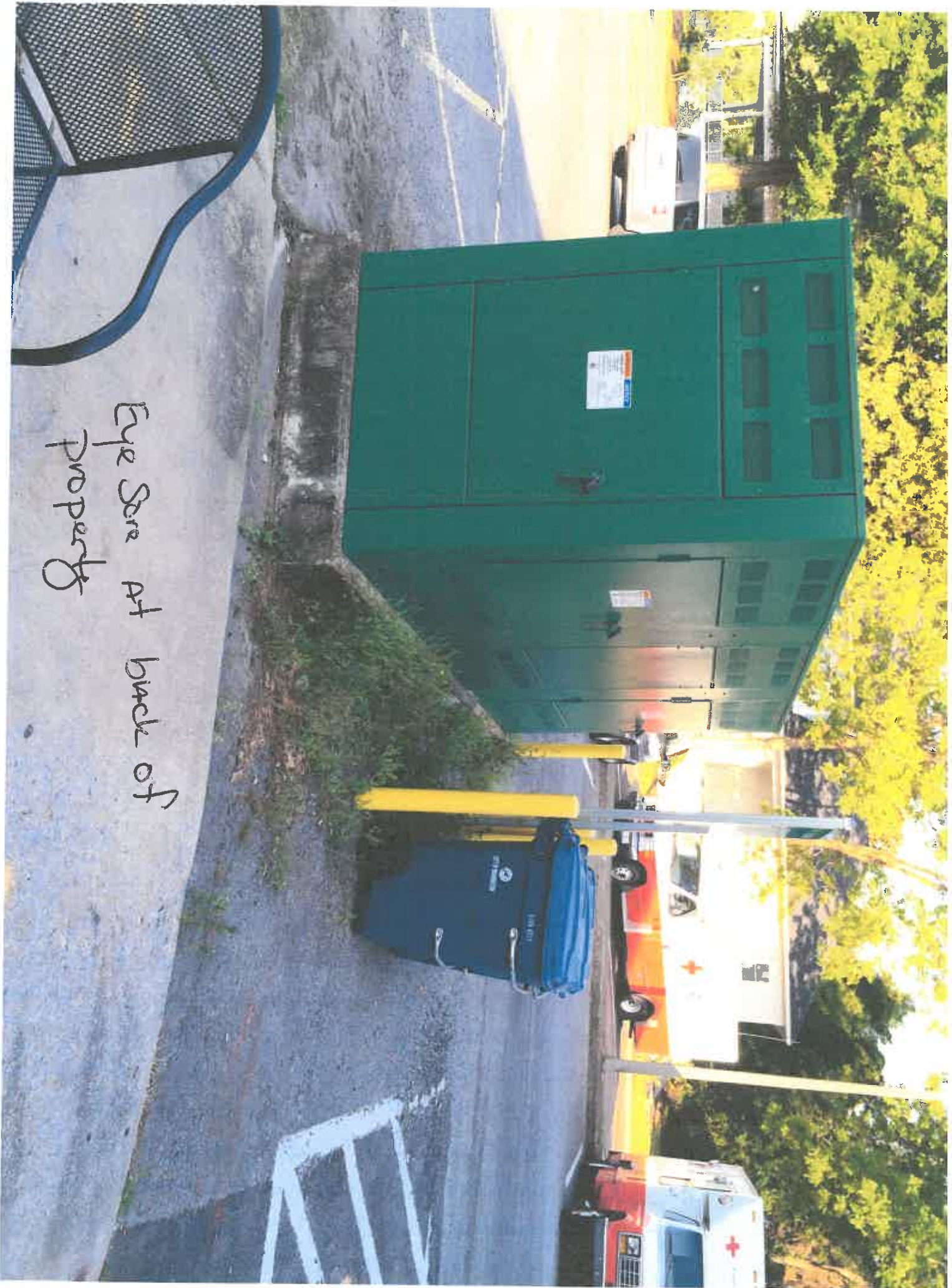
Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

this was enclosed



Area to be fenced





Eye Sore at back of property



TELEPHONE
212-646-1211

Next door

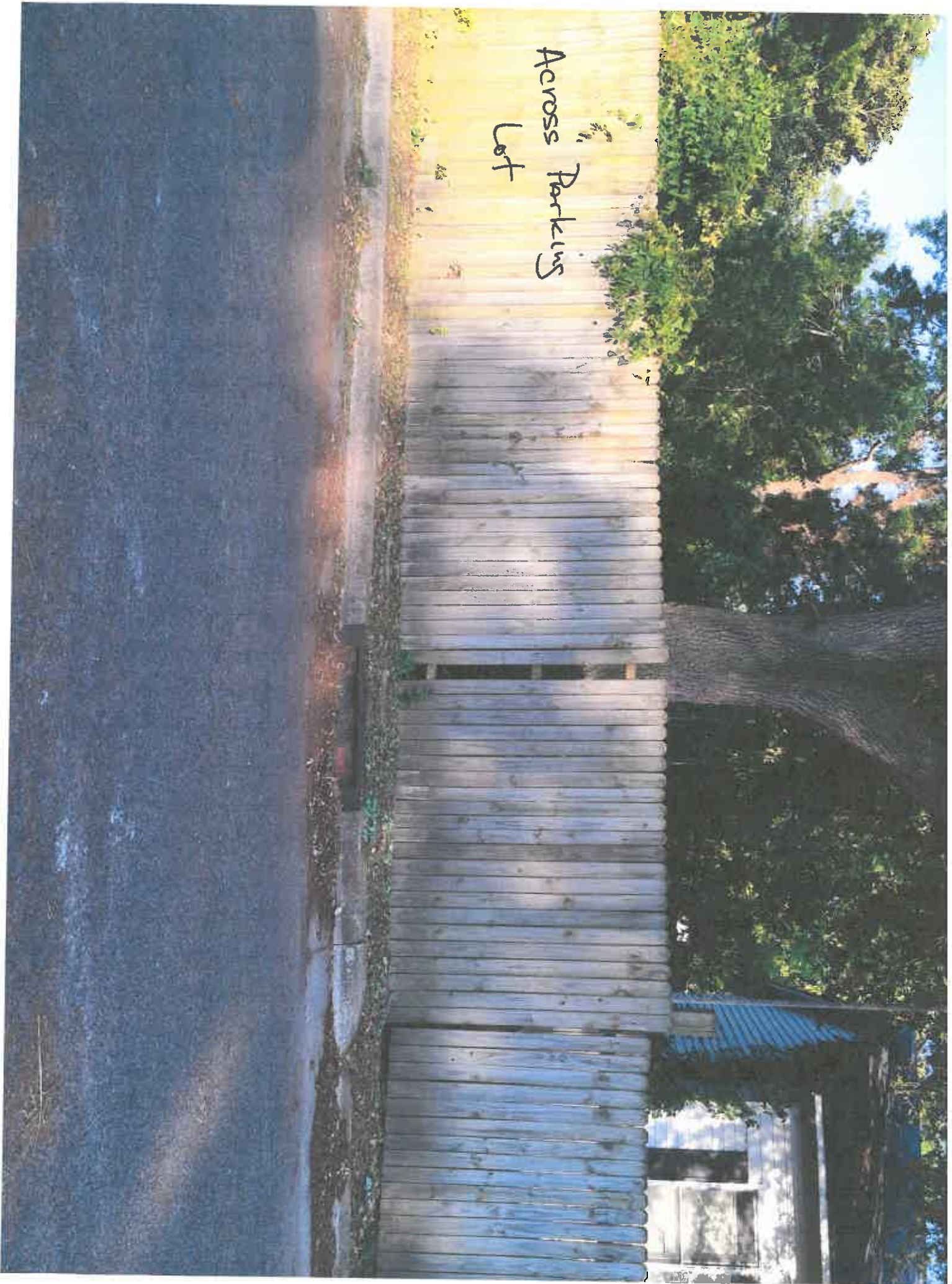
next door
property



door
down



Across Parkins
Lot





Across Parking lot



REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 143 North Market Street has submitted a request to install a privacy fence at the rear patio of the building.

A request has been made by Roger Meyland to install a 6 foot privacy fence at the rear patio are of the building located at 143 North Market Street. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Meyland to install a privacy fence at the rear patio of the building located at 143 North Market Street . This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Meyland to install a privacy fence at the rear patio of the building located at 143 North Market Street . This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design- Fences and Walls**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Meyland to install a privacy fence at the rear patio of the building located at 143 North Market Street . This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 4.6 Streetscape and Site Design – Fences and Walls**.



ADDRESS: 143 North Market St.

TAX PARCEL NUMBER: 5675-88-7141

CONTRIBUTING: ☐ Yes

CONTRIBUTING NUMBER: 211 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Clarence E. Tetterton

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 1610

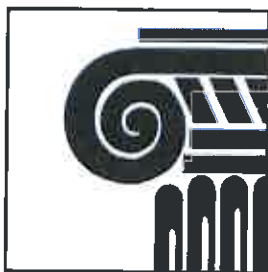
WINDOW STYLE: upstairs: downstairs:

DOOR STYLE:

ROOF MATERIAL:

DESCRIPTION: 1 story mid 20th century brick commercial building. Plain trim, glass brick.

OTHER FEATURES: (i.e. fences, accessory building, etc.): A and A Beadery



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 143 N. Market Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 143 North Market Street to install a privacy fence on the rear patio of the property.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbrennan@washingtonnc.gov

Adjoining Property Owners: 143 North Market Street

- Matthew Wagner
127 Headwaters Drive
Hampstead, NC 28443
- Keith Mason
PO Box 1945
Washington, NC 27889
- Page Welch, LLC
PO Box 1828
- Stephen Graves
PO Box 430
- Nancy McLendon
PO Box 1362
Washington, NC 27889
- Jesse Rawls
127 N. Market Street
Washington, NC 27889
- Betty Stewart
121 N. Market Street
Washington, NC 27889
- Martha Matthews
140 E. Main Street
Washington, NC 27889

Beaufort County

210 North Market Street

**Replace Window Panes in the Upper Story
of the Building**

A.4.2

**CITY OF WASHINGTON
HISTORIC PRESERVATION COMMISSION
APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS**

Date May 21, 2014

Fee _____

A: Information on Structure Under ConsiderationAddress: 210 North Market StreetCurrent Owner: Beaufort CountyTax Parcel Number: 5675-88-7581

This document does not constitute the issuance of a Building Permit. It is the responsibility of the applicant to obtain all necessary permits before commencing work. Contact the Inspections Dept. at 975-9383. Has a Building Permit been obtained? YES _____ NO x N/A _____.

B: Information on Person Making ApplicationName: Christina Smith - Beaufort County Public Works DirectorAddress: 111 W. 2nd StreetCity: Washington State: NC Zip: 27889 Phone: 252-327-9621**C: Proposed Changes to Structure**

I (We) respectfully request a Certificate of Appropriateness be issued in accordance with the City of Washington Zoning Ordinance for the following reason: (details of the proposed project)

Replace cracked or broken window panes on the second and third floors with opaque glass. Current panes are a mixture
of "chicken wire" glass, clear glass, and plexiglass.

D: I (We) understand approved requests are valid for one year.

Note: Applicants, and/or their agents or parties of interest are prohibited from any contact in relation to this matter with Historic Preservation Commission members prior to the public hearing.

FOR OFFICE USE ONLY:**ACTION**

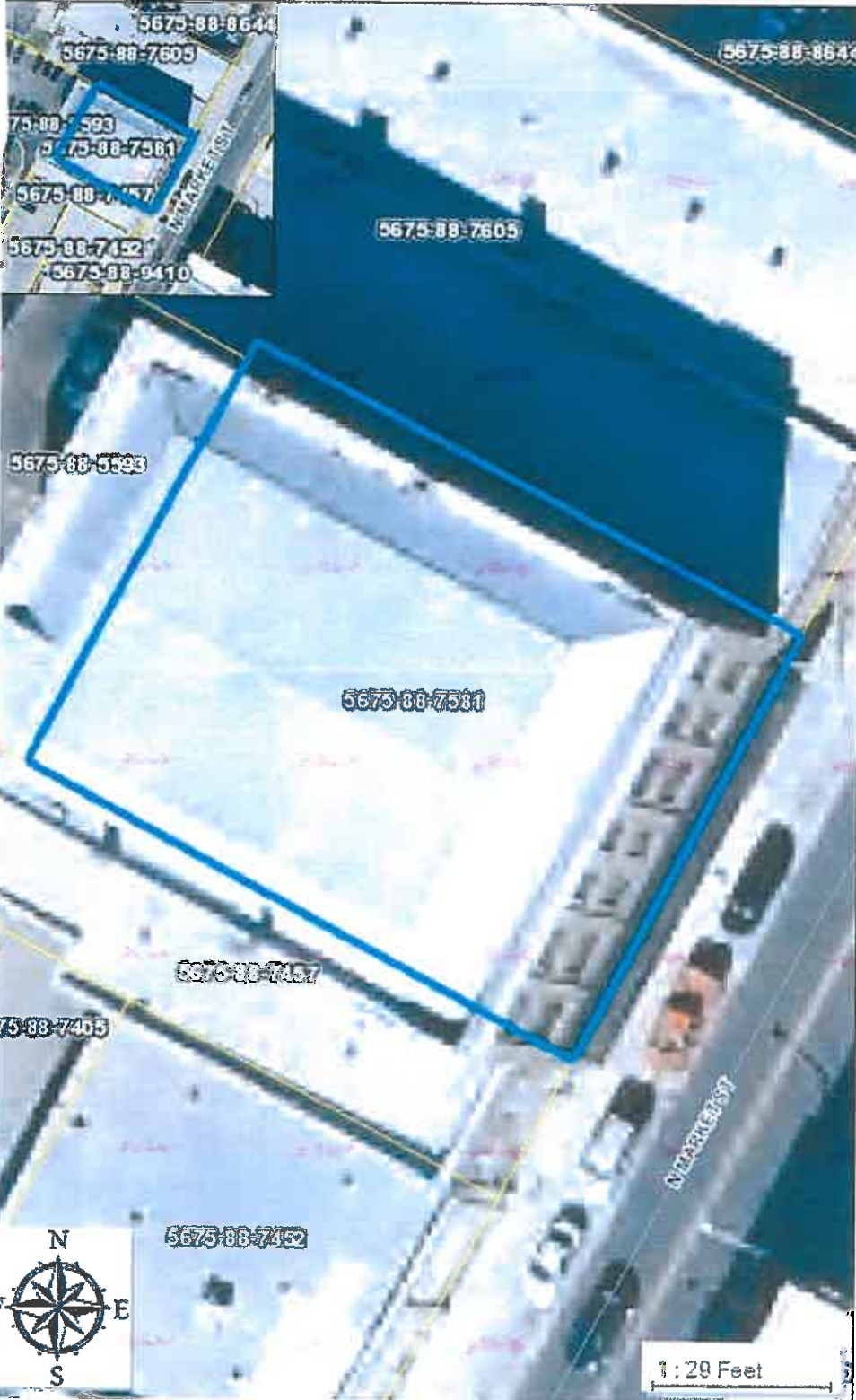
- ☐ Approved
☐ Approved with Conditions
☐ Denied
☐ Withdrawn
☐ Staff Approval

DATE

Respectfully Submitted,

Christina L. Smith

Signature



Parcels

Property Land Owners



GPIN

Interior Tract Lines

Centerlines

County Line



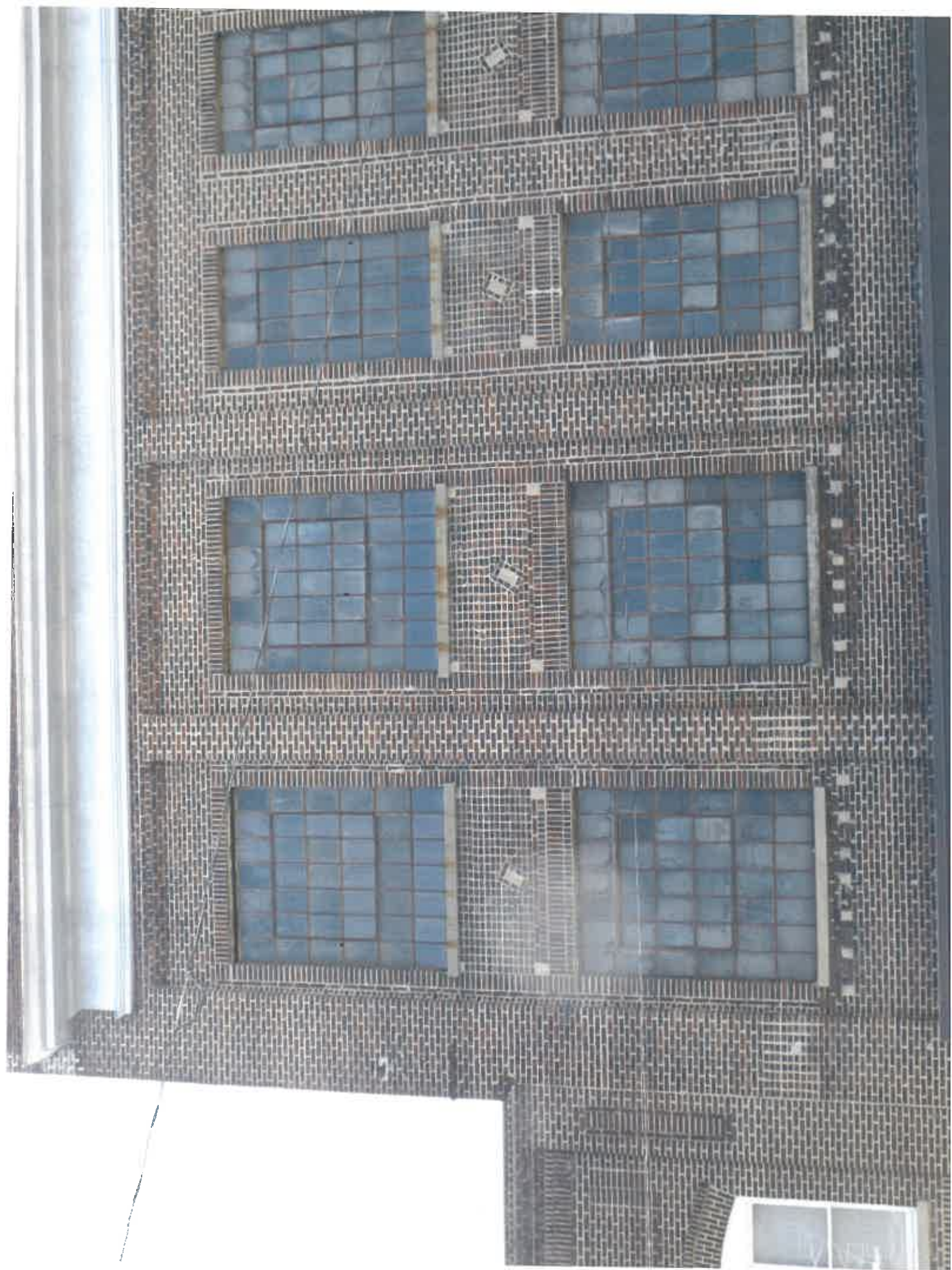
County Line (Solid)

State

<u>APR 2018 1 000</u> 072	<u>01007869</u>	<u>001 000</u> 5675-88-7581
<u>PIN LONG</u> 575-88-7581	<u>OWNER NAME</u> BEAUFORT COUNTY	<u>OWNER NAME2</u>
<u>MAILING ADDRESS</u> .2 WEST 2ND STREET	<u>MAILING ADDRESS2</u>	<u>CITY</u> WASHINGTON
<u>DATE</u> C	<u>ZIP</u> 27889	<u>PROPERTY ADDRESS</u> 210 N MARKET ST
<u>CRES</u>	<u>ACCT NBR</u> 7529	<u>MAP SHEET</u> 567508
<u>BR BLDG</u>	<u>DATE</u>	<u>DEED BOOK and PAGE</u> 872/776
<u>AND VAL</u> 2950	<u>BLDG VAL</u> 311591	<u>DEFR VAL</u> 0
<u>DT VAL</u> 34541	<u>NBHD CDE</u> CH	<u>NBHD DESC</u> COMMERCIAL HISTORIC
<u>JB CDE</u>	<u>SUB DESC</u>	<u>STAMPS</u>
<u>ALE PRICE</u>	<u>ZONE</u> B1H	<u>LAND USE</u>
<u>ISTRIC</u>	<u>PROP DESC</u> 1 LOT 210/216 N MKT ST (OAKLAND BLDG)	<u>MBL</u> 567508246
<u>DAD TYPE</u>	<u>YR BUILT</u> 1920	<u>EXEMPT AMT</u>
<u>BR BED</u>	<u>NBR BATHS</u> 0	<u>SQ FT</u> 24332
<u>EMPT PROP</u>	<u>CENSUS BLOCK</u>	<u>EFF YR</u> 1945
<u>REV ASSESS</u> 34541	<u>NBR STORIES</u> 1	<u>FLOOD PLAIN</u>
		<u>NBR HALF BATHS</u> 2

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REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 210 North Market Street has submitted a request to replace cracked or broken window panes on the second and third floor. The window panes will be changed from chicken wire to opaque.

A request has been made by Beaufort County to change out window panes on the second and third floor of the building at 210 North Market Street. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Beaufort County to install new window panes on the second and third floor of the building to replace cracked and broken window panes on the building at 210 North Market Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Existing Buildings – Windows and Doors**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Beaufort County to install new window panes on the second and third floor of the building to replace cracked and broken window panes on the building at 210 North Market Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Existing Buildings – Windows and Doors**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Beaufort County to install new window panes on the second and third floor of the building to replace cracked and broken window panes on the building at 210 North Market Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Existing Buildings – Windows and Doors**.



ADDRESS: 210 N. Market St.

TAX PARCEL NUMBER: 5675-88-7581

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 233 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Beaufort County

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 7979

WINDOW STYLE: upstairs: downstairs:

DOOR STYLE:

ROOF MATERIAL:

DESCRIPTION: Oakland Building. 3 story early to mid 20th century brick commercial building. Classical cornice, decorative brick detail. Built by C.B. Bell about 1910.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Beaufort County Law Enforcement



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 210 North Market Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 210 North Market Street to change out panes of glass in the upper stories of the building.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbreannan@washingtonnc.gov

Adjoining Property Owners: 210 North Market Street

- Hood Richardson
208 North Market Street
Washington, NC 27889
- Cornelius Partrick
204 North Market Street
Washington, NC 27889
- William Mayo
PO Box 635
Washington, NC 27889
- Whit Blackstone
222 W. Stewart Pkwy Suite 204
Washington, NC 27889
- Ashley Futrell
PO Box 1788
Washington, NC 27889
- Washington New Media
217 North Market Street
Washington, NC 27889
- Franklin Johnston
1099 Swann Point Reef Rd.
Washington, NC 27889

Mr. Gregg Ward

118 N. Market Street

**Replace 8 Windows at the Side and Rear of
the Building.**

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission

Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 118 N MARKET ST.

Historic Property/Name (if applicable): _____

Owner's Name: GREG & AMY WARD

Lot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

REPLACE 8 WINDOWS ON THE SIDE AND REAR OF BUILDING.

Wood windows with same one over one
pattern. Match front windows

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

GREG WARD

(Name of Applicant - type or print)

503 BAY LAKE ST CHOCOWITTY

(Mailing Address)

27817

(Zip Code)

5-30-14

(Date)

252-945-6091

(Daytime Phone Number)

MW for GREG WARD

(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.





REQUEST FOR COMMISSION ACTION

To: Historic Preservation Commission

From: Jennifer Brennan, Planning & Development

Re: The owner of 118 North Market Street has submitted a request to replace 8 windows on the rear and side of the building.

A request has been made by the owner of 118 North Market Street to replace eight windows on the rear and side of the building. To grant such a request, the Historic Preservation Commission must make findings of fact, which are included in the sample motions below. Any conditions the Commission feels appropriate may be attached to the motion.

Possible Actions

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Ward to replace eight windows on the rear and side of the building with new one over one wood window on the building at 118 North Market Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Existing Buildings – Windows and Doors**.

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Ward to replace eight windows on the rear and side of the building with new one over one wood window on the building at 118 North Market Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Existing Buildings – Windows and Doors**. I further move that the Historic Preservation Commission **place the following conditions** on the approval:

Or

I move that the Historic Preservation Commission **grant a Certificate of Appropriateness** to Mr. Ward to replace eight windows on the rear and side of the building with new one over one wood window on the building at 118 North Market Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically **Section 3.4 Existing Buildings – Windows and Doors**.



ADDRESS: 118 N. Market St.

TAX PARCEL NUMBER: 5675-88-5181

CONTRIBUTING: Yes

CONTRIBUTING NUMBER: 226 **NON-CONTRIBUTING NUMBER:**

CURRENT OWNER: Jimmy and Shelby Mizelle

FLOOD ZONE: Yes

SQUARE FOOTAGE OF STRUCTURE: 2340

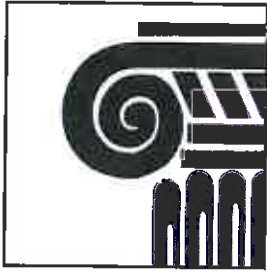
WINDOW STYLE: upstairs: downstairs:

DOOR STYLE:

ROOF MATERIAL:

DESCRIPTION: 2 story early to mid 20th century brick commercial building. Simple corbelled detail, ornamental brick work.

OTHER FEATURES: (i.e. fences, accessory building, etc.): Vann's Studio



CITY OF WASHINGTON

DOWNTOWN DEVELOPMENT □ HISTORIC PRESERVATION

Subject: Certificate of Appropriateness – 118 North Market Street

Dear Adjoining Property Owner,

Whenever exterior renovation work is being conducted in the Washington Historic District all property owners within 100 feet of the proposed construction activities are required to be notified by the City of Washington. According to the application submitted by the City of Washington, your property is located within 100 feet of the above referenced property.

A request has been made by the owner of 118 North Market Street to replace 8 windows on the side and rear of the building.

If you would like to see plans for this work, please visit the City Planning Office prior to the meeting. Additionally, the full application is available on the city website.

You are welcomed and encouraged to attend the regularly scheduled meeting of the Washington Historic Commission. Please note the following date, time, and place:

Date: Tuesday June 3, 2014

Place: City Hall - Municipal building, 102 East Second Street. Enter from the Market Street side of the building and go to the second floor.

Time: 7:00 PM

In the meantime, should you have any questions please feel free to contact me.

Sincerely,

Jennifer Brennan
Community Development Planner
252-946-0897
jbrennan@washingtonnc.gov

Adjoining Property Owners: 118 North Market Street

- Keith Mason
PO Box 1945
Washington, NC 27889
- Page Welch, LLC
PO Box 1828
- Stephen Graves
PO Box 430
Washington, NC 27889
- Nancy McLendon
PO Box 1362
Washington, NC 27889
- Jesse Rawls
127 N. Market Street
Washington, NC 27889
- Betty Stewart
121 N. Market Street
Washington, NC 27889
- Edna Woolard
207 West 12th Street
Washington, NC 27889
- Chris Furlough
PO Box 818
Washington, NC 27889
- Mary Sue Franklin
106 West Main Street
Washington, NC 27889
- John Logelfo
126 West Main Street
Washington, NC 27889
- William Jefferson
PO Box 901
Washington, NC 27889

- **Russell Smith**
118 West Main Street
Washington, NC 27889
- **Etta Buckman**
136 N. Washington Street
Washington, NC 27889

MINOR WORKS

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 116 East 3rd Street

Historic Property/Name (if applicable): ORR MASONIC & YORK RITE Bldg's

Owner's Name: ORR Lodge # 104

Lot Size: 200 feet by 500 feet.
(width) (depth)

Brief Description of Work to be Done:

Small shed behind main lodge building will have a new roof put on. The shingle roof, which has been damaged, will be replaced with a metal roof that will look just like the copper colored roof presently on the main lodge building. We will then paint the outside. Main body one color and trim another.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Doug Bennett / on behalf of Orr Lodge
(Name of Applicant - type or print)
1269 Biggs Rd Pine town 27865
(Mailing Address) (Zip Code)
5/18/2014 252-945-5335
(Date) (Daytime Phone Number)
[Signature]
(Signature of Applicant)

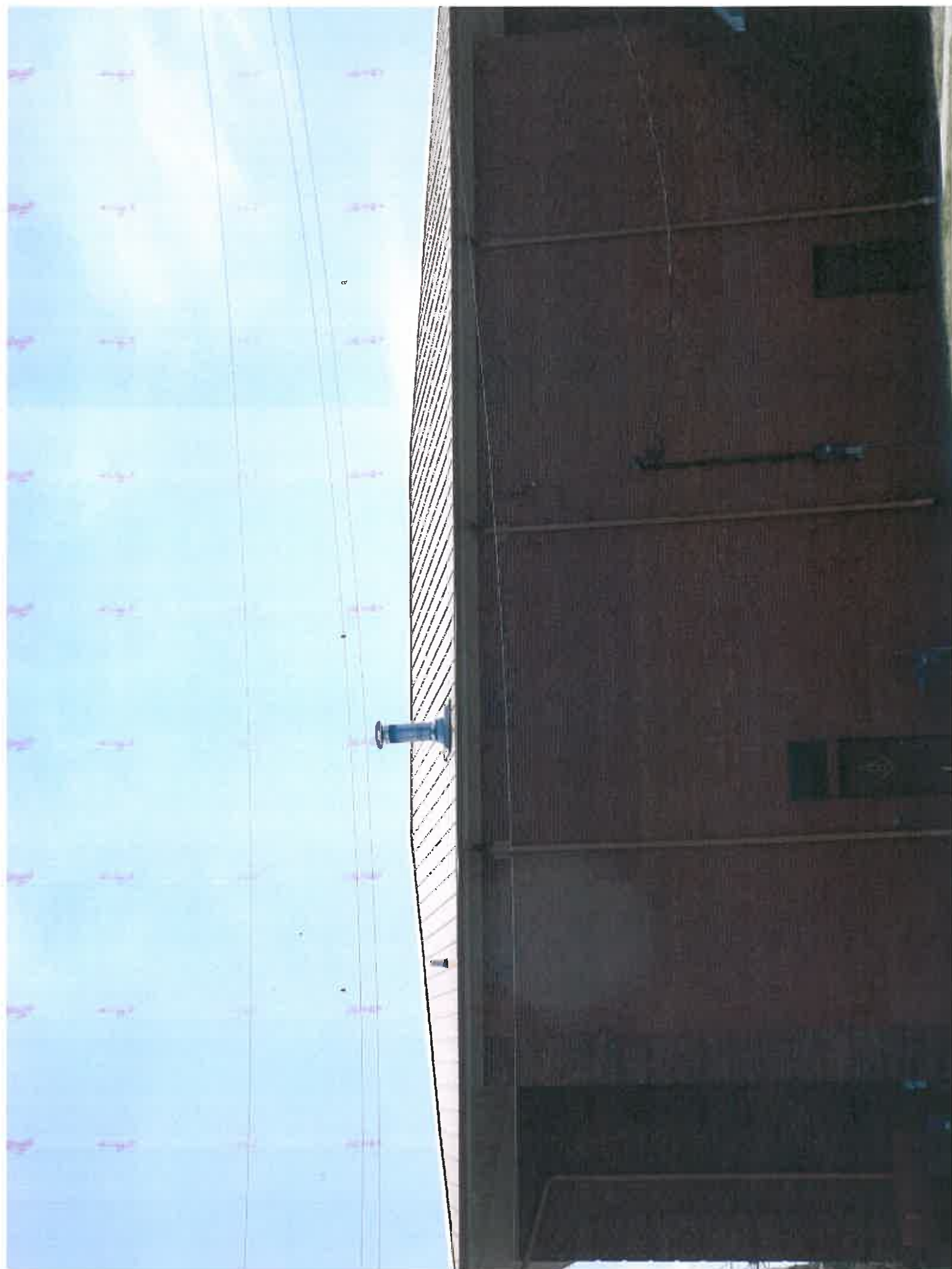
Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.





APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 714 East Main St.

Historic Property/Name (if applicable): _____

Owner's Name: Pam Clark

Lot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

Change out A/C unit 2 1/2 Ton

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
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<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Hardee Co Inc
(Name of Applicant - type or print) N.C.
619045, 264 E Greenville 27831
(Mailing Address) 946-1153 (Zip Code)
5/12/14 252-758-4106
(Date) (Daytime Phone Number)
William Hardee
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NCTo: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 216 Fleming St. Washington NC

Historic Property/Name (if applicable): _____

Owner's Name: Teriann ScarantinoLot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

Change out Existing split Heat Pump. Putting Back
as same as Old System.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

Roberson's Heating & Air
(Name of Applicant - type or print)

14628 US Hwy 64 William 27892
(Mailing Address) (Zip Code)

4-30-14 252-792-3006
(Date) (Daytime Phone Number)

Olga Roberson
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 624 WEST MAIN ST.

Historic Property/Name (if applicable): LINDSEY C WARREN HOME

Owner's Name: CRAWFORD A. & KAREN E. MANN

Lot Size: 90 feet by 221 feet.
(width) (depth)

Brief Description of Work to be Done:

Replace hand rails at front steps to sidewalk.
The previous rails (see attached photo) were removed
several years ago and we want to replace them with
similar.

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input checked="" type="radio"/> Approved	<u>JR</u>
<input type="radio"/> Approved with Conditions	
<input type="radio"/> Denied	
<input type="radio"/> Withdrawn	
<input type="radio"/> Staff Approval	
<u>5/14/14</u>	
(Date)	(Authorized Signature)

Karen Mann
(Name of Applicant - type or print)

624 West Main St 27889
(Mailing Address) (Zip Code)

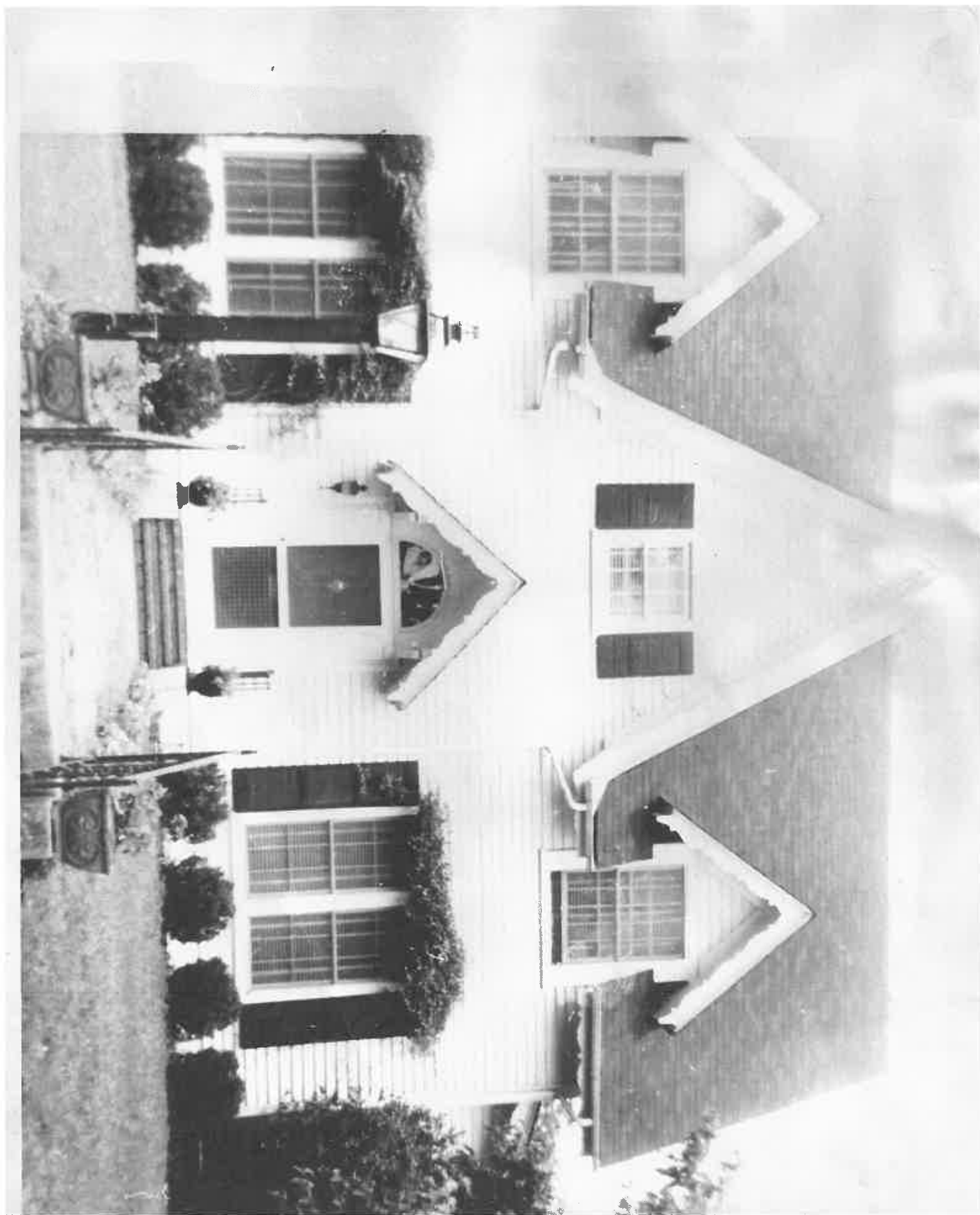
5-1-14 252 495-4100
(Date) (Daytime Phone Number)

Karen Mann
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.) (Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.



6000th Avenue St
Johnston C. Johnson & Son
Home - 1000th Ave. & 100th St.

1000th Ave. & 100th St.
W. Johnson St.

John 1982-834 developed
Marjorie W. Sumrell

Department of Planning and Development
Historic Preservation Design Guidelines
 Application for a Certificate of Historic District Appropriateness

Date: 5-12-2014	Fee:
A: Information on Structure Under Consideration	
Address: 331 E. Main St. Washington, NC 27889	
Date Purchased: 10/27/2010	Current Owner: Crystal Phillips
Date Constructed: 1900	Original Owner (if known):

This document does not constitute the issuance of a Building Permit. It is the responsibility of the applicant to obtain all necessary permits before commencing work.

Contact Inspections Department: 252-975-9352 / 252-975-9304.

Has a Building Permit been obtained? YES NO Getting N/A

B: Information for Person Making Application

Name: Crystal Phillips
Mailing Address: 331 E. Main St
City, State ZIP: Washington, NC, 27889
Phone: (252) 561-6612

C: Proposed Changes to Structure

(I) (We) respectfully request a Certificate of Appropriateness by issued in accordance with the City of Washington Zoning Ordinance for the following reasons:

Weatherization to the house; ~~the walls.~~
 the walls.
 Install insulation to walls through
 exterior application - patch walls after
 installation

D: (I) (We) understand approved requests are valid for one (1) year.

NOTE: APPLICANTS, AND/OR THEIR AGENTS OR PARTIES OF INTEREST, ARE PROHIBITED FROM ANY CONTACT IN RELATION TO THIS MATTER WITH HISTORIC PRESERVATION COMMISSION MEMBERS PRIOR TO THE PUBLIC HEARING.

Respectfully submitted,



Proceed to: [List of Adjacent Property Owners]
 Return to: [Home] [Planning & Development] [Historic Preservation]
 [Historic Preservation - Design Guidelines] [Historic Preservation Design Guidelines Introduction]

Minor works approved Jennifer Bunn

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

Historic Preservation Commission
Washington, NC

To: Washington Historic Preservation Commission
102 East 2nd Street
Washington, NC 27889

Please use Black Ink

Street Address of Property: 158 W MAIN

Historic Property/Name (if applicable): _____

Owner's Name: ROBERT HENKEL

Lot Size: _____ feet by _____ feet.
(width) (depth)

Brief Description of Work to be Done:

CHANGE OUT HEAT PUMP LIKE FOR LIKE

I understand that all applications for a Certificate of Appropriateness that require review by the Historic Preservation Commission must be submitted by 5:00 p.m. on the 15th of the month prior to the meeting I wish to attend; otherwise consideration will be delayed until the following HPC meeting. An incomplete application will not be accepted. I understand approved requests are valid for one year.

Office Use Only	
(Date Received)	(Initials)
ACTION	
<input type="radio"/> Approved	_____
<input type="radio"/> Approved with Conditions	_____
<input type="radio"/> Denied	_____
<input type="radio"/> Withdrawn	_____
<input type="radio"/> Staff Approval	_____
(Date)	(Authorized Signature)

BILLY C. BUNN
(Name of Applicant - type or print)

103 WATERSIDE DR BATH NC 27888
(Mailing Address) (Zip Code)

MAY 16 252-923-2501
(Date) (Daytime Phone Number)

Billy C. Bunn
(Signature of Applicant)

Upon being signed and dated below by the Planning Department or designee, this application becomes a Minor Works Certificate of Appropriateness. It is valid until _____. Issuance of a Minor Works Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City code or any law. Minor work projects not approved by staff will be forwarded to the Historic Preservation Commission for review at its next meeting.

(Minor Work Auth. Sig.)

(Date)

Applicant's presence or that of your authorized representative is required at the meeting of the Historic Preservation Commission at which the application is to be considered. You must give written permission to your authorized representative to attend the hearing on your behalf.

A.4.2

**CITY OF WASHINGTON
HISTORIC PRESERVATION COMMISSION
APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS**

Date May 21, 2014

Fee _____

A: Information on Structure Under Consideration

Address: 158 North Market Street

Current Owner: Beaufort County

Tax Parcel Number: 5675-88-6222

This document does not constitute the issuance of a Building Permit. It is the responsibility of the applicant to obtain all necessary permits before commencing work. Contact the Inspections Dept. at 975-9383. Has a Building Permit been obtained? YES _____ NO x N/A _____.

B: Information on Person Making Application

Name: Christina Smith - Beaufort County Public Works Director

Address: 111 W. 2nd Street

City: Washington State: NC Zip: 27889 Phone: 252-327-9621

C: Proposed Changes to Structure

I (We) respectfully request a Certificate of Appropriateness be issued in accordance with the City of Washington Zoning Ordinance for the following reason: (details of the proposed project)

The County wishes to remove the current exterior blinds from the building. It is unclear when the current shutters were added to the building, but as a photograph that was taken in the 1950's shows, the shutters were not present at that time.

Based on the lack of hardware on the current blinds and the lack of holes in the brick and mortar it is thought that the blinds were not present when the structure was constructed.

D: I (We) understand approved requests are valid for one year.

Note: Applicants, and/or their agents or parties of interest are prohibited from any contact in relation to this matter with Historic Preservation Commission members prior to the public hearing.

FOR OFFICE USE ONLY:	
ACTION	DATE
<input type="checkbox"/> Approved	_____
<input type="checkbox"/> Approved with Conditions	_____
<input type="checkbox"/> Denied	_____
<input type="checkbox"/> Withdrawn	_____
<input type="checkbox"/> Staff Approval	_____

Respectfully Submitted,

Christina L. Smith
Signature



Hannis T. Latham.

uccinents to the trade and dealing
se gentlemen will result in entire
ion. The trade is growing

IS T. LATHAM, Books, Stationery
ice Supplies, Magazines, Picture
and Orders Solicited for Engrav-
Rubber Stamps.—This place of busi-
be found at 146 West Mam St., in the
rt of the city, has phone connection

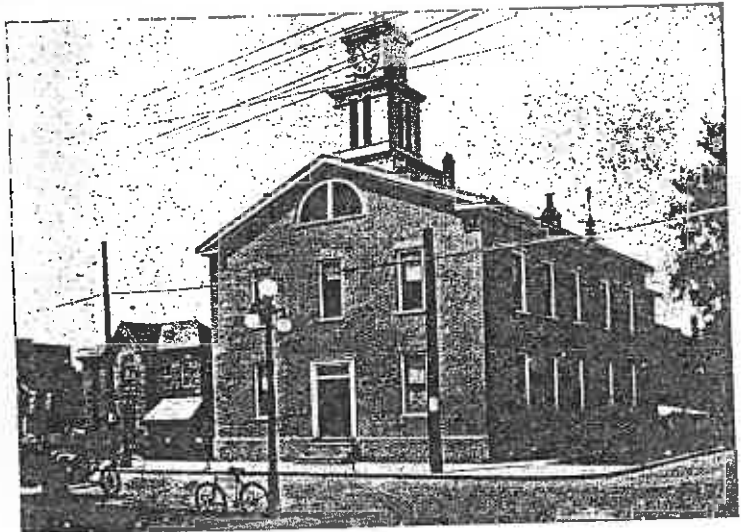
317 and post office box 132 Mr. Latham estab-
ished this business in December, 1913, and has-
enjoyed a fine record of prosperity from the
first day of the opening and the trade contin-
ues to grow in volume. Mr. Latham is a
well known citizen of Washington, having made
this city his home for the past 22 years, and
was born in New Berne. He handles a high
grade of goods and carries a select stock.

A. C. HARRISON & CO., Staple Dry
Goods and Fancy Groceries.—This house is
located at 232 West Main Street. The business
is well established and the patronage comes
from both city and county. The individual
members of the firm are Messrs. A. C. Harri-
son and H. C. Harrison, both of whom are
favorably known in the trade. Although this
firm is not so old as some of the rest in the city,
it is fast coming to the front as a source of
supply for high class goods, and they have the
agency for such famous products as Chase
& Sanborn's teas and coffees, Voigt's Royal
Flour, and many other famous brands in all
lines. The firm is pleasant and accommodating
and is responsible.

J. L. PHILLIPS, General Merchandise.—
Among the oldest established merchant in
this city is Mr. J. L. Phillips, who conducts
a very popular store at the corner of Fourth
and Pierce Streets. Mr. Phillips was born and
reared in this county, and has made the city
of Washington his home ever since he was five
years of age. He has been established in busi-
ness for 34 years. No merchant is therefore
more widely known than he. Mr. Phillips
handles all kinds of dry goods, groceries and
produce, shoes, notions, furnishing goods and
family medicines. Mr. Phillips is a public
spirited citizen and does all he can for the good
of the community.

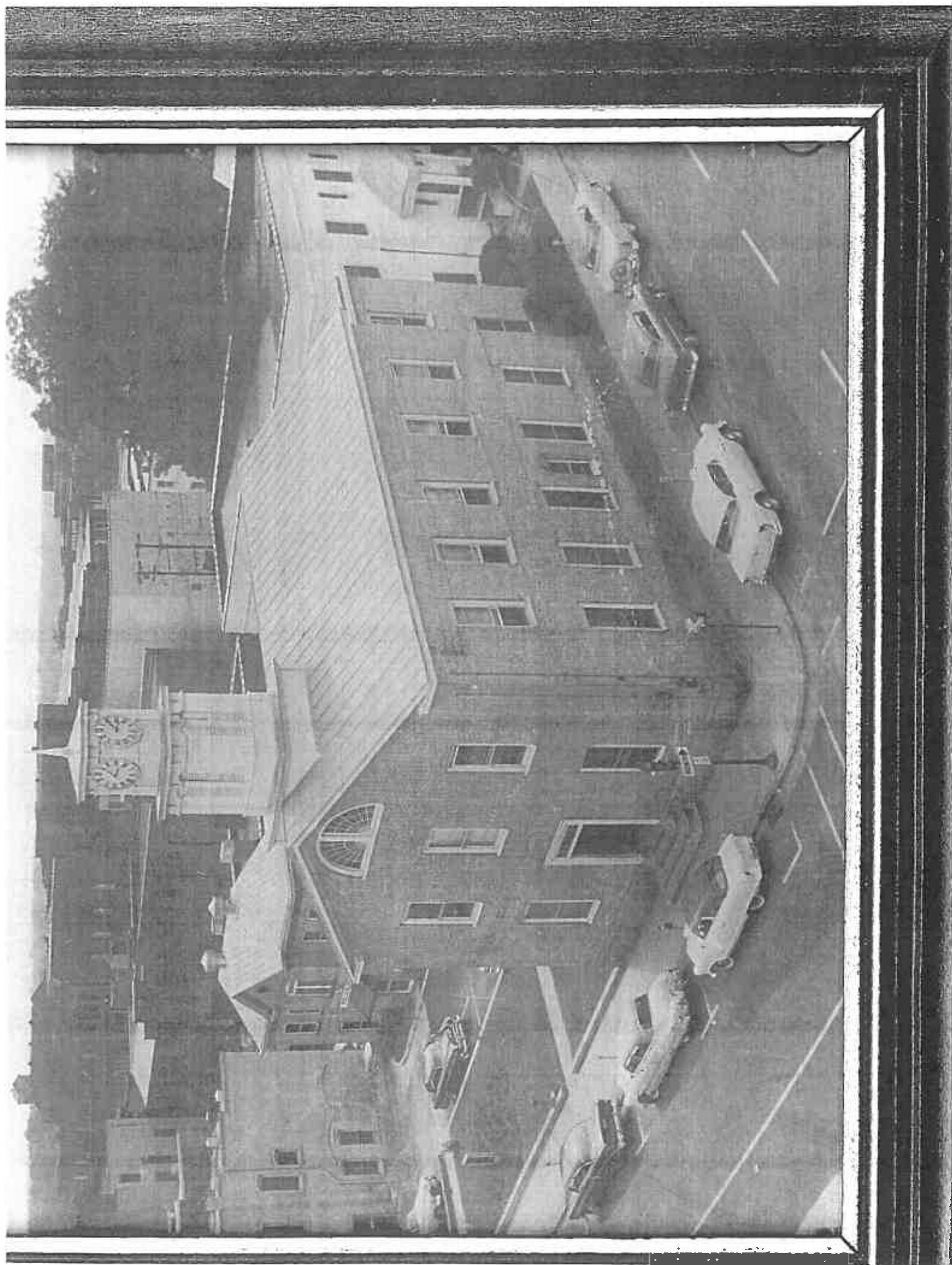


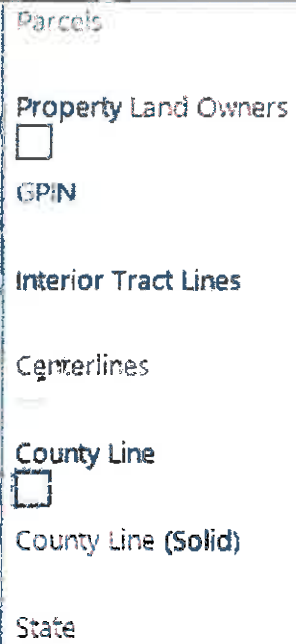
B. W. Bergeron & Son.



Beaufort County Court House.

Pen & Pencil Sketches of
Washington
1915 Edition





<u>APNO</u> 060	<u>APNO</u> 15026276	<u>APNO</u> 5675-88-6222
<u>PIN LONG</u> 575-88-6222	<u>OWNER NAME</u> BEAUFORT COUNTY	<u>OWNER NAME2</u>
<u>MAILING ADDRESS</u> 12 WEST SECOND STREET	<u>MAILING ADDRESS2</u>	<u>CITY</u> WASHINGTON
<u>DATE</u> C	<u>ZIP</u> 27889	<u>PROPERTY ADDRESS</u> CRN MARKET & 2ND
<u>CRES</u>	<u>ACCT NBR</u> 7336	<u>MAP SHEET</u> 567508
<u>BR BLDG</u>	<u>DATE</u> 11/01/1983	<u>DEED BOOK and PAGE</u> 829/471
<u>LAND VAL</u> 34830	<u>BLDG VAL</u> 683025	<u>DEFR VAL</u> 0
<u>LOT VAL</u> 57855	<u>NBHD CDE</u> AC1	<u>NBHD DESC</u> ZONE 1 AVERAGE COMMERCIAL
<u>JB CDE</u>	<u>SUB DESC</u>	<u>STAMPS</u>
<u>SALE PRICE</u>	<u>ZONE</u> B1H	<u>LAND USE</u>
<u>DISTRICT</u>	<u>PROP DESC</u> PTS LTS 15 & 21 BONNERS OLD PART	<u>MBL</u> 567508328
		<u>EXEMPT AMT</u>
<u>DAD TYPE</u>	<u>YR BUILT</u> 1786	<u>SQ FT</u> 5870
<u>BR BED</u>	<u>NBR BATHS</u> 0	<u>EFF YR</u> 1950
<u>EMPT PROP</u>	<u>CENSUS BLOCK</u>	<u>FLOOD PLAIN</u>
<u>REV ASSESS</u> 57855	<u>NBR STORIES</u> 3	<u>NBR HALF BATHS</u> 2

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MINUTES

WASHINGTON HISTORIC PRESERVATION COMMISSION
Regular Scheduled Meeting – Minutes
Tuesday May 6, 2014
7:00pm

Members Present

Picott Harrington Geraldine McKinley
Judi Hickson Ed Hodges
Jerry Creech

Members Absent

Seth Shoneman
Victoria Rader

Others Present

Jennifer Brennan, Community Development Planner
John Rodman, Director
Jessica Green, Administrative Support

I. Opening of the meeting

The Chairman called the meeting to order.

II. Invocation

A moment of silence was taken.

III. Roll Call

A silent roll call was taken by staff.

Jerry Creech made a motion to accept the agenda as written. His motion was seconded by Judi Hickson. All voted in favor and the motion carried.

IV. Old Business

1. Old East Second Street Demolition

Jennifer Brennan stated that the Commission had received John Wood's report in their agenda packet. Mr. Rodman stated that there were a couple of people who wished to speak.

The Chairman opened the floor.

Chris Crew, NC Division of Emergency Management, came forward and was sworn in. He stated that their Hazard Mitigation branch was sponsoring this project. He explained that this is a federal grant program and explained the goal of the program. Mr. Crew stated that this property has been flooded many times. He stated that initially that looked at providing a grant to elevate the house, but found that it was not cost effective to do all the repairs to render it stable enough to elevate. Thus the property owner has asked for a voluntary change of scope, to acquisition in demolition. Mr. Crew explained that generally speaking the Federal codes require that within 90 days of closing, where the local government takes title to the property, the structure has to be removed. He stated that given this house is in a historic district it is subject to a 365 day stay on demolition through the COA process. He explained that he was there to give the Commission some reassurance that he will stand up to FEMA for them in meeting that 365 day stay, rather than removing the house after 90 days. He stated that this should give time for the Commission, staff, and Preservation North Carolina to find another use for the structure. He stated that from the perspective of his program, as long as the house is removed from the lot it doesn't matter what happens to it. He stated that they do ask that the house not be relocated to a special flood hazard area. Mr. Crew stated that he didn't feel FEMA would have any trouble with waiting the 365 days for demolition. Mr. Crew then answered the Commission's questions and explained how the program works and how the homes are identified. Mr. Creech asked about the condition of the house. Mr. Crew explained that he did go under the house and he felt the engineer's report was fairly well confirmed by what he saw. He explained that there was deterioration to the seals and joists and spoke about the condition of the joists and beams under the house. He stated that there is ample evidence that the house has been flooded numerous times. He stated that he believed the engineers quoted \$107,000 as the cost to bring it into a condition to elevate and then there would be \$80,000 for the actual elevation. Mr. Crew stated that it is just not economically feasible at that cost. He stated that the Federal and State program would only pay for the elevation cost. Mr. Jerry Creech stated that the amount of money may be subjective to anyone who might want the house. Mr. Creech stated that he wanted to confirm that the house is repairable. Mr. Crew stated that if price was no object the house is repairable.

Tony Keech, owner of the house, came forward and was sworn in. He spoke about the cost to stabilize the house in order to elevate it. Mr. Keech stated that he does not have that kind of money to spend on the house. He stated that the tax book value of the house is less than half of the cost to stabilize the house. Mr. Keech stated that it is regrettable that the house has been flooded over the years so many times. Mr. Creech stated that obviously the surrounding houses have been flooded the same amount of times as this house. Mr. Keech stated that his house sits much lower than the neighboring houses and his house is the first to flood on that street. He stated that he has been under the house and can see the deterioration of the main seals and you can visually see the house sagging on one side.

Steve Rader came forward. He stated that this house is a contributing structure and every effort should be made to save the house and save it in that location. He stated that an even bigger

issue is the precedent because there is a fair amount of the historic district that is in the flood hazard area. He asked if they wanted to start seeing government money being used to destroy their historic district. He stated that it is outrageous that tax payers' money is being used to destroy their cultural heritage. He pointed out that John Wood from the state historic office recommended a 12 month stay of the demolition. He spoke about the cost to stabilize the house and stated that if they got three or four contractors to give estimates than they would probably see a much lower figure. He stated that this is a different situation since this house is a contributing structure in the district. He urged the Commission to do a 12 month delay on demolition.

The floor was closed and the Commission discussed the request.

Mr. Jerry Creech made the following motion: I move to stay the demolition of the house at 617 Old East Second Street for 12 months/ one year to allow work with a preservation organization and the City planning office to attempt to market the house for relocation. Judi Hickson seconded the motion. All voted in favor and the motion carried.

V. Major Works, Certificate of Appropriateness

A. Major Works

1. A request has been made by the owner of 239 Martin Luther King Jr. Drive to construct a screen porch on the rear of the property.

Ms. Tracey Midgett, owner of the house, came forward and was sworn in. Ms. Midgett stated that she was not aware that she was supposed to go through this process before the construction of the deck. Mr. Hodges asked if the pictures were actual pictures of her porch. Ms. Midgett stated that they were. The Commission discussed the request amongst themselves. Mr. Hodges asked if the house had been built in the last 10 years and Ms. Midgett stated that it had.

The Chairman opened the floor. There being none coming forward, the floor was closed.

Judi Hickson made the following motion: I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Ms. Midgett for the construction of a new deck at the rear of the property at 239 Martin Luther King Junior Drive. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Section 5.4 Construction of New Decks. Gerri McKinley seconded her motion. All voted in favor and the motion carried.

2. A request has been made by the owner of 720 West Main Street to install a 4 foot fence on the western façade of the property and a 6 foot privacy fence at the rear of the property.

Mr. Ray Jarmen, property owner, came forward and was sworn in. Mr. Jarmen stated that the right side of the property already has a four foot dog ear fence and they plan on putting a fence

on the left side of the property to match the existing. He explained that there is currently a dilapidated 6ft high chain link fence across the back of the property and they wish to put a 6ft high wooden privacy fence along the back. Mr. Jarmen stated that he spoke to the property owner behind him and he welcomes the privacy fence. Mr. Jarmen stated that the chain link fence is the adjacent property owner's fence, so they plan on constructing the 6ft high privacy fence right in front of it with the pretty side of the fence facing the neighbor's property. He explained that the side 4ft fence would be a replica of the fence currently on the right side of the property. Mr. Hodges stated that by the guidelines the fence must be stained or painted. Mr. Jarmen and the Commission discussed painting or staining the fence. Mr. Jarmen stated that the side fence is located behind the house and perpendicular to the street.

The Chairman opened the floor. Judi Hickson inquired about including that the fence should be stained or painted in the motion. Ms. Brennan stated that she did not have to include it in her motion since it is stated in the guidelines, however if she would like to include it she can.

Judi Hickson made the following motion: I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Mr. Jarmen to install a new fence at the rear and side of the property located at 720 West Main Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Section 4.6 Streetscape and Site Design – Fences and Walls. Her motion was seconded by Picott Harrington. All voted in favor and the motion carried.

3. A request has been made by the owner of 219 East Main Street to install a 5 foot high fence on the driveway of the property.

Jerry Creech made a motion to postpone this request to the June meeting so that adjacent property owners can be clearly and correctly informed as to what Ms. Sweatland would like to do in her COA. His motion was seconded by Picott Harrington. All voted in favor and the motion carried.

Mr. Creech expressed his concern with work being done in the district without obtaining a COA or coming before the Commission for permission.

4. A request has been made by the owner of 226 N. Harvey Street to install a new metal roof at the property.

Michelle Scannell came forward and was sworn in. She stated that she is present to request the replacement of a single roof to a metal roof at 226 N. Harvey Street. Mr. Hodges asked if the metal roof had already been installed and Ms. Scannell stated that it had.

Mr. Rodman came forward and stated that some of the resident in the historic district are not aware of the regulations and start work without informing staff. He explained that as soon as staff becomes aware of the situation they go out and put a stop work order on the construction. He stated that this was the case in this request. He stated that just because the roof has already been installed it does not mean there was an error in staff's part. He explained that staff stopped work on the roof once they became aware of the construction.

Ms. Scannell stated that it was a mix up with the contractor and as soon as they became aware of the situation they went down and spoke to the staff. Mr. Hodges asked if the work was completed on the roof. Ms. Scannell stated that the roof has been stabilized, but not completed.

The Chairman opened the floor. There being none coming forward, the floor was closed.

Judi Hickson made the following motion: I move that the Historic Preservation Commission grant a Certificate of Appropriateness to Ms. Snow to finish the installation of the new metal roof on the property located at 226 North Harvey Street. This motion is based on the following findings of fact: the application is congruous with the Historic Preservation Commission Design Guidelines, specifically Section 3.1 Changes to Existing Buildings – Roofs. Gerri McKinley seconded the motion and all voted in favor.

B. Minor Works

1. A request has been made by the owner at 310 West Main Street to change out their split heating system.
2. A request has been made by the owner at 303 East Main Street to install an outdoor tankless water heater on side of the house.
3. A request has been made by the owner of 713 West Main Street to change out a second story split system to match existing.
4. A request has been made by the owner of 720 West Main Street to install storm windows on the property.
5. A request has been made by the owner of 303 East Main Street to change out the air conditioning and furnace unit. New will be same as existing.

Jerry Creech made a motion to approve all the minor works. His motion was seconded by Gerri McKinley. All voted in favor and the motion carried.

VI. Other Business

1. Petition from Harvey Street Residents

Ms. Brennan explained that the City has been approached by some Harvey Street residents about removing the asphalt and returning the street to its original brick construction. She stated that this is simply a petition to the City Manager and City Council requesting this change.

The Chairmen opened the floor.

Steve Rader came forward and explained that this is an idea that has been kicked around on some of the other cross streets in the Historic District. He stated that the residents on Harvey Street started discussing it and thought that it was a great idea. He explained that during the hard winter some of the bricks under the asphalt started reappearing. Mr. Rader stated that they understood that the real issue is what condition the bricks are in and how difficult it would be to remove the asphalt. He explained from what they can see the bricks seem to be solid and in good condition. He stated that one cannot assume that it is the same for all of them, but they do not know. He stated that the asphalt is not very thick and it appears that there is not much

adhesion between the asphalt and the brick. Mr. Rader stated that they are asking for an endorsement by the Commission to study this possibility and the examination of it to see if it is feasible. He stated that if it works from Main to Water Street then maybe it will work on some other streets as well. He presented the signed petition to the Commission.

Mr. Hodges asked if the City had a position on this request. Mr. Rodman explained that the petition needs to go to the City Council and needs to be presented by the petitioners, not the Commission. He stated that if the Commission does not have an issue with what they are presenting, then the Commission can certainly give an endorsement, but he would not give it a recommendation. He explained that this request is something that needs to come from the homeowners on that block. He stated that he would certainly take the petition to the City Council and any endorsement from the Commission. Judi Hickson stated that the request is asking for the removal of the asphalt, but Mr. Rader is now asking the City to study the feasibility of the removal, so those are really two separate things. Mr. Rader stated that the study would be the first step.

Don Stroud, resident of 127 E 2nd Street, came forward. He stated that he would like to lend his support to the Harvey Street residents request for a study. He stated that since this would substantially change the nature of that street, even though the city is in control of that street, he feels it would be appropriate for the City itself to apply for a COA to come before the Commission for the Commission to approve it before they remove the asphalt and allow the brick. He stated that any action that substantially changes the landscape or the exterior of any building there has to be a COA.

Mr. Stroud then spoke about all the work that has been done in the district without a COA. He stated that it needs to be monitored more closely. He stated that with Mr. Rader's petition, if they are going to move in that direction then they need to start about it in the right way because there may be residents out there that oppose it. Mr. Stroud also stated that he felt the adjacent property owners should receive more than just a letter and they are entitled to see everything pertaining to a request.

The Commission then discussed the petition. Mr. Rodman stated that he is happy to give the Commission's endorsement and then if the City decides to move forward with the project a COA will be done and presented to the Commission. But right now the Commission can give its endorsement and then it will move on to the City Council to be considered.

Jerry Creech made a motion that the Commission give the Harvey Street residents their endorsement to proceed with the City Council or whatever is necessary to carry on with the undertaking of the study to remove the asphalt from the brick if at all feasible. Judi Hickson seconded the motion. All voted in favor and the motion carried.

Mr. Creech then inquired about the status of Mr. McCook's property. He asked if he had received his order to repair. Mr. Rodman stated that the order had not been sent. Ms. McKinley stated that Mr. McCook is working on the house. Mr. Rodman stated that staff had developed a time line with Mr. McCook and he has continued to work on the house. Mr. Creech stated that a motion had been made to issue that work order. Mr. Rodman stated that the order had not been sent because Mr. McCook is doing the repairs. Ms. Brennan stated that the work that Mr. McCook is doing does not require a COA. Mr. Creech stated that Mr. McCook has been working on the house for two years. Mr. Rodman stated

that in the guidelines when a property owner receives a COA they have a year to do any work. Mr. Creech stated that he does not agree with the guidelines and it is not fair to the adjoining property owners to let it drag out. He stated that someone should be held accountable when they are not doing anything except nailing one piece of siding on a house. Mr. Rodman stated that Mr. McCook is moving along with the repairs.

VII. Approval of Minutes – April 1, 2014

Jerry Creech made a motion to approve the April minutes; his motion was seconded by Picott Harrington. All voted in favor and the motion carried.

VIII. Adjourn

There being no other business, Ms. McKinley made a motion to adjourn. Her motion was seconded by Judi Hickson.

OTHER BUSINESS